

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, July 26, 2007

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of June 28, 2007 (copy previously provided)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2007 reporting period No. 13, June 11 to June 24
 - b. 2007 reporting period No. 14, June 25 to July 8
4. Review of Statement of Revenues and Expenditures for the period ending July 8, 2007 (copy to be emailed)
5. Consideration of renewal of business insurance package (copy of materials to be emailed)
6. Review, discussion, and possible action on Commission personnel regulations (copy previously provided)
 - a. Article 4 (Holidays), Article 5 (Annual Leave), Article 6 (Sick Leave), and Article 13 (Health, Disability, and Life Insurance) (copies of articles with proposed revisions enclosed)
 - b. Proposed schedule for consideration of remaining Articles (copy enclosed)
7. Correspondence/Announcements
8. Adjournment

David L. Stroik
Chairman