

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, May 24, 2007

2:30 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman
James T. Dwyer
Adelene Greene
Michael J. Miklasevich
Allen L. Morrison (Alternate)
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman
Richard A. Hansen

Absent:

Staff:

Philip C. Evenson
Loretta Watson

Executive Director
Executive Secretary

ROLL CALL

Chairman Buestrin called the meeting to order at 2:50 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Drew and Hansen had asked to be excused. Mr. Buestrin noted that he had asked Mr. Morrison to attend the meeting as an alternate member of the Committee.

APPROVAL OF MINUTES OF APRIL 26, 2007, MEETING

On a motion by Mr. Schmidt, seconded by Mr. Morrison, and carried unanimously, the minutes of the Executive Committee meeting held on April; 26, 2007, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. STROIK REPORTING

(Meeting of May 24, 2007)

Mr. Stroik reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for two financial reporting periods: Year 2007 Nos. 9, and 10, extending over the period April 16 to May 13, 2007.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending May 13, 2007. With about 40 percent of the year completed, the projections indicate a year end surplus of about \$195,000.
3. Authorized the Commission staff to retain the certified public accounting firm of David L. Scrima, S.C., to conduct the audit of the Commission's calendar year 2007 operations. That firm continues to deliver quality services in a timely way at a low cost.
4. Reviewed and approved a series of budget assumptions for calendar year 2008 proposed by the Commission staff. One assumption would have the Commission freeze its regional property tax levy at the present level of \$2.37 million. Owing to the relative changes in equalized property values throughout the Region, Milwaukee, Racine, and Walworth Counties would experience levy increases while Kenosha, Ozaukee, Washington, and Waukesha Counties would experience levy decreases. The authorized full-time staffing level would decrease from 75 positions in 2007 to 67 positions in 2008. Overall, the budget assumptions would result in revenue and expenditure levels down by about five percent from the adopted 2007 budget.
5. Began a comprehensive review of the Commission Personnel Regulations. The Commission staff was directed to compile a comparative analysis of key personnel benefits and practices by surveying the seven counties in the Region, the State of Wisconsin, and several planning, engineering, and architectural design firms.
6. Authorized the Commission staff to acquire up to three defibrillators for deployment in the Rockwood Drive building and to undertake a staff training program relative thereto.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Ms. Greene, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing the contracts and agreements prior to the meeting. Mr. Evenson then briefly reviewed the two contracts reported on the table, noting that the first contract involves passing through some of the "Smart Growth" State grant funds received from Kenosha and Racine Counties to provide partial support for a University of Wisconsin-Extension position working on those programs, with the other contract providing supplemental funds to the consultant retained by the Commission on behalf of the three-county intergovernmental partnership conducting the Kenosha-Racine-Milwaukee commuter rail study.

There being no discussion, on a motion by Mr. Schmidt, seconded by Mr. Morrison, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

GEO 29 REVIEW

Chairman Buestrin asked Mr. Evenson to report on the Federal grants and loans and direct Federal development projects submitted to the Commission for intergovernmental review pursuant to the requirements set forth in Gubernatorial Executive Order No. 29.

Mr. Evenson noted that summaries of the nine project applications were provided to the Committee members with the agenda for the meeting. There was no conflict, he said, between any of the projects and the adopted regional plans.

There being no questions or comments, on a motion by Mr. Morrison, seconded by Mr. Miklasevich, and carried unanimously, the following nine applications were recommended to the grantor agencies for approval as being in conformance, or not in conflict, with adopted regional plans: three community action programs (CAP-2177 through CAP-2179); five conservation programs (CONSER-1019 through CONSER-1023); and one historical preservation program (HIST-45) (copy of table attached to Official Minutes).

CONSIDERATION OF AMENDMENTS TO 2007-2010 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Evenson noted that the Committee members had been provided in advance of the meeting copies of Resolution No. 2007-07, which, if approved, would amend the 2007-2010 Regional Transportation Improvement Program. He asked that the Committee consider Resolution 2007-07, attached to which are exhibits attendant to a total of 14 transportation projects. Of these 14 projects, six are already in the approved program and represent situations where budget and/or timing details are being adjusted. The remaining eight projects are new and relate to both highway and transit activities at various locations in the Region. The entire list of 14 projects has been reviewed and recommended for approval by mail ballot of the Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine Urbanized Areas.

After a brief discussion, it was moved by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, to adopt Resolution 2007-07 (copy attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Evenson reported that he had no specific work program reports to make at this time.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Evenson reported that there were no announcements or correspondence to be brought to the attention of the Committee.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 3:00 p.m., on a motion by Ms. Greene, seconded by Mr. Stroik, and carried unanimously.

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(Executive Committee)
May 24, 2007

Respectfully submitted,

Philip C. Evenson
Deputy Secretary

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Attachments