

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, May 25, 2006

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman  
Robert A. Brooks (Alternate)  
Adelene Greene  
Allen L. Morrison  
Daniel S. Schmidt  
Linda J. Seemeyer  
David L. Stroik  
Paul G. Vrakas  
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman  
Richard A. Hansen

Absent:

Staff:

Philip C. Evenson  
Loretta Watson

Executive Director  
Executive Secretary

Guests:

David A. Bretl

Walworth County Administrator/Corporation Counsel

**ROLL CALL**

Chairman Buestrin called the meeting to order at 2:25 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Drew and Hansen had asked to be excused. Mr. Buestrin noted that he had asked Mr. Brooks to attend the meeting as an alternate member of the Committee.

**APPROVAL OF MINUTES OF APRIL 27, 2006, MEETING**

On a motion by Mr. Wirth, seconded by Mr. Stroik, and carried unanimously, the minutes of the Executive Committee meeting held on April 27, 2006, were approved as published.

**ADMINISTRATIVE COMMITTEE REPORT, MR. VRAKAS REPORTING**  
(Meeting of May 25, 2006)

Mr. Vrakas reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for two financial reporting periods: Year 2006 Nos. 9 and 10, extending over the period April 17, 2006, to May 14, 2006.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending May 14, 2006. With about 40 percent of the year completed, the projections indicate a year end surplus of about \$122,000.
3. Reviewed and approved a series of budget assumptions for calendar year 2007 proposed by the Commission staff. One assumption would have the Commission decrease its property tax levy by about \$10,000, or about 0.4 percent. Owing to the relative changes in equalized property values throughout the Region, all counties except Walworth County would experience a levy decrease. Walworth County's levy request would increase by about 1.5 percent. Overall, the budget assumptions would result in revenue and expenditure levels down nearly one percent from 2006.
4. Authorized the Commission staff to retain the certified public accounting firm of David L. Scrima, S.C., to conduct the audit of the Commission's calendar year 2006 operations.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Greene, and carried unanimously, the Administrative Committee report was approved.

**REPORT ON CONTRACTS**

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing the single contract prior to the meeting. Mr. Evenson then briefly reviewed the single contract reported on the table, noting that Dakota Intertek Corporation is a minority business enterprise and the contract with that firm essentially sublets certain field work under the Milwaukee County surveyor program.

There being no discussion, on a motion by Mr. Morrison, seconded by Mr. Vrakas, and carried unanimously, the report relative to the contract was accepted and placed on file (copy of report attached to Official Minutes).

**GEO 29 REVIEW**

Chairman Buestrin asked Mr. Evenson to report on the Federal grants and loans and direct Federal development projects submitted to the Commission for intergovernmental review pursuant to the requirements set forth in Gubernatorial Executive Order No. 29.

Mr. Evenson noted that summaries of the nine project applications were provided to the Committee members with the agenda for the meeting. There were no conflicts, he said, between any of the projects and the adopted regional plans.

Following a brief discussion, on a motion by Ms. Greene, seconded by Mr. Schmidt, and carried unanimously, the following nine applications were recommended to the grantor agencies for approval as being in conformance, or not in conflict, with adopted regional plans: four community action programs

(CAP-2160 through CAP 2163); and five conservation program (CONSER-989 through CONSER-993) (copy of table attached to Official Minutes).

### **WORK PROGRESS REPORTS**

Mr. Evenson reported that work on the new regional land use and regional transportation plans was nearing completion and that the two plans should be ready for formal Commission adoption at the June 21, 2006, Annual meeting. The staff had also hoped to have the regional wireless telecommunications plan ready for adoption, but the Commission's Advisory Committee guiding that work did not finish its review of the plan materials. Accordingly, the wireless telecommunications plan will be scheduled for formal consideration at the September 13, 2006, Commission Quarterly meeting. Mr. Evenson also indicated that work on the water supply study is moving along well, with the Advisory Committee guiding that effort meeting relatively frequently to review materials prepared relative to the state-of-the-art of water supply. These materials are essential to forming a proper foundation for the development of alternatives to address regional water supply issues. The study remains on a schedule that will bring it to a conclusion by Fall-2007.

### **CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Evenson reported that the Commission had been informed by Washington County that Ms. Charlene Brady, a County Board Supervisor from Germantown, had been appointed to the Commission to replace Kenneth Miller. Mr. Miller has retired from public life after many years of service. Mr. Evenson indicated that he and the Commission Chairman would schedule an orientation meeting with Ms. Brady prior to the June 21st Annual Commission meeting in West Bend.

Mr. Evenson also reported that tentative arrangements have been completed with Mr. Paul G. Hayes, a journalist who long served as a reporter for The Milwaukee Journal, to write a history of the Commission in commemoration of its forthcoming 50 year anniversary. The arrangements include a time schedule that will have the manuscript completed in the fall of 2007.

Mr. Evenson reported that a group of Dane County elected officials had agreed on a structure for a new single-county regional planning commission for Dane County. At least initially, the work scope of that Commission would be confined to water management activities. The new Commission would be created by action of Governor Jim Doyle at such time as he receives sufficient petitions from local governments in the County asking him to create the Commission.

Finally, Mr. Evenson noted that the parking lot renovation project was nearing completion and that all had gone quite well. The renovated lot, he said, contains a total of 126 parking spaces.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 2:40 p.m., on a motion by Mr. Schmidt, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Philip C. Evenson  
Deputy Secretary