

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, September 27, 2007

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of August 23, 2007 (copy previously provided)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2007 reporting period No. 17, August 6 to August 19
 - b. 2007 reporting period No. 18, August 20 to September 2
 - c. 2007 reporting period No. 19, September 3 to September 16
4. Review of Statement of Revenues and Expenditures for the period ending September 16, 2007 (copy to be emailed)
5. Review, discussion, and possible action on Commission personnel regulations (copies enclosed)
 - a. Article 7 (Family Leave), Article 8 (Leaves of Absence), Article 9 (Pay), and Article 10 (Outside Employment)
6. Correspondence/Announcements
7. Adjournment

David L. Stroik
Chairman