

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION Water Quality Management (WQM) Letters & Sewer Extension/Lateral Reviews

The Southeastern Wisconsin Regional Planning Commission (SEWRPC) is the State-designated areawide water quality planning agency for the Southeastern Wisconsin Region under Section 208 of the Federal Clean Water Act and, as such, is required to review public and private sanitary sewer extensions and laterals for conformance with its areawide water quality management plan. Separate reviews are required for 1) public sewer extensions under Section NR 110.08 of the *Wisconsin Administrative Code* and 2) private main and building sewer laterals¹ under Section SPS 382.20(4) of the *Wisconsin Administrative Code*.

If the proposed project falls within a designated sanitary sewer service area (SSA) it is typically deemed to be consistent with the areawide water quality management plan and a '208 Letter' (also referred to as a 'WQM Letter') is issued by SEWRPC. Occasionally, Commission staff may find concerns with the proposed extension, such as potential negative impacts on a designated environmentally sensitive area. In these cases, approvals may be issued with certain conditions. The "208 letter" is then submitted by the requesting party to the Wisconsin Department of Natural Resources or Wisconsin Department of Safety and Professional Services with the project information for review and approval.

SEWRPC staff typically issues letters for public sewer extensions within two weeks after receipt of the request and within four days for private main, force main, and building sewers. **Please allow yourself adequate lead time on the project for us to conduct this review.** To expedite the review process, please submit all of the following materials. Incomplete submittals will extend the review timeframes. Send submittals by mail or e-mail to:

Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Kevin Muhs, AICP, P.E., Executive Director kmuhs@sewrpc.org
P.O. Box 1607
Waukesha, WI 53187-1607

Or drop off submittal direct at SEWRPC
W239 N1812 Rockwood Drive
Waukesha, WI 53188

Submittal requirements for review of public sewer extensions, lift stations, and forcemains:

- Cover letter indicating:
 - Request for a review and WQM letter
 - Community and County where project is located
- General Project Location Map (e.g., USGS Quadrangle Map or community street base map)
- A copy of the Plans/Specifications (engineering drawings) including:
 - Wetland Boundaries
 - Environmental Corridor Boundaries
 - 1-percent-annual-probability (100-year recurrence interval) Floodplain Boundaries
 - Topographic Data

¹ Includes only laterals serving buildings with over 54 drainage fixture units.

- Building Pad Locations
- Street Names
- Lot Layout

Submittal requirements for review of private main, forcemain, and building sewers (laterals serving buildings with over 54 drainage fixture units):

- Cover letter indicating:
 - Request for a review and WQM letter. Please specify type of development (e.g., a private main and two laterals for two multi-family buildings, four units each that will connect to the existing public sewer in Main Street)
 - Community (city, town, or village), address, U.S. Public Land Survey Section, distance and direction from intersecting streets, or any combination of the above to accurately locate the development site
- Development site location map (e.g., USGS Quadrangle Map or community street base map)
- A copy of the Building/Utility Plan which shows property dimensions/parcel lines, connection point(s) of proposed lateral to proposed structure(s) as well as the proposed sewer connection to the existing public or private main sewer

Questions regarding review requirements can be directed to Mr. James P. Siegler, Planner, at (262) 547-6721, Direct: (262) 953-3203, or via e-mail at jsiegler@sewrpc.org.

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