

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, April 18, 2019

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chair
Mike Dawson
James T. Dwyer
Aloysius Nelson
Robert Pitts
Nancy Russell
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

Alternate:

Thomas H. Buestrin (non-voting)

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration

ROLL CALL

Chairman Colman called the meeting to order at 2:25 p.m. Roll call was taken and a quorum was declared present.

APPROVAL OF MINUTES OF FEBRUARY 21, 2019, MEETING

Chairman Colman asked if there were any changes or additions to the February 21, 2019, meeting minutes. There were none.

On a motion by Mr. Nelson, seconded by Mr. Crowley, and carried unanimously, the minutes of the Executive Committee meeting held on February 21, 2019, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for four financial periods: Year 2019, Nos. 4, 5, 6, and 7 extending over the period of February 4, 2019 to March 31, 2019.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending March 31, 2019.
3. Authorized staff to work with Mr. Eric Stelter of ETS Advisory Services to determine the best course of action concerning the Commission's network and server capacity upgrade.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a one page report with a table listing two contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions, on a motion by Ms. Russell, seconded by Mr. Stroik, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Muhs reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

APPOINTMENT OF INTERIM COMMISSION TREASURER

Chairman Colman stated that as Mr. William Drew has resigned his position as Commissioner, the office of Treasurer of the Commission is now vacant. According to Commission Bylaws (Article III, Section 4), the Executive Committee is empowered to designate an interim Treasurer. Mr. Colman added that at the next full Commission meeting, scheduled for June 19, 2019, the interim treasurer would be nominated to serve as Treasurer for the rest of Mr. Drew's term which is through 2020.

On a motion by Mr. Colman, seconded by Mr. Pitts, and carried unanimously, Ms. Russell was appointed as Commission Interim Treasurer.

CONSIDERATION OF AMENDMENT TO THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP), (Resolution No. 2019-08)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2019-08, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2019-08, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are four existing projects and 12 new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Improvement Programming in the Kenosha, Milwaukee, Racine, and West Bend Urbanized Areas.

In response to an inquiry by Mr. Colman concerning what type of material will be used to re-surface USH 12, Mr. Muhs responded that it is likely that asphalt will be paved over the concrete.

There being no additional questions or comments, on a motion by Mr. Dwyer to approve Resolution 2019-08, seconded by Mr. Nelson, and carried by a vote of 10 ayes and 0 nays, Resolution 2019-08 was approved (copy of Resolution 2019-08 attached to Official Minutes).

RENEWAL OF THE COMMISSION'S PARTICIPATION IN THE WISCONSIN PUBLIC EMPLOYERS GROUP HEALTH INSURANCE PROGRAM (Resolution No. 2019-09)

The Wisconsin Department of Employee Trust Funds (WDETf) is requiring all employers that currently participate in the Wisconsin Public Employers group health insurance program (WPE-GHIP) to submit an updated resolution to continue participation in the WPE-GHIP. The new resolution is required due to updates to the *Local Health Insurance Employer Administration Manual*, the contract between the Group Insurance Board and the participating health insurance providers, and to several employer bulletins. These resources have been combined into one document, titled the *Local Employer Health Insurance Standards, Guidelines and Administration Manual*. The movement of the original documents into the single manual has rendered original WDETf signed Board resolution invalid.

There being no questions or comments, on a motion by Mr. Schmidt to approve Resolution 2019-09, seconded by Mr. Stroik, and carried by a vote of 10 ayes and 0 nays, Resolution 2019-09 was approved (copy of Resolution 2019-09 attached to Official Minutes).

CONSIDERATION OF RESOLUTION DIRECTING COMMISSION STAFF TO APPLY FOR A U.S. ECONOMIC DEVELOPMENT ADMINISTRATION GRANT TO PREPARE A NEW COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY FOR THE REGION (Resolution No. 2019-10)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2019-10, directing staff to apply for a U.S. Economic Development Administration grant to prepare a new Comprehensive Economic Development Strategy for the Region. He noted the resolution was provided prior to this meeting.

Mr. McKay presented Resolution No. 2019-10, directing staff to apply for a U.S. Economic Development Administration grant to prepare a new Comprehensive Economic Development Strategy for the Region. He indicated that the Commission had worked with the Milwaukee 7 and Regional Economic Partnership to develop the current Comprehensive Economic Development Strategy for the Region (CEDs), which was adopted by each of the seven Counties in the Region and the Commission in 2015. He explained that the purpose of developing the CEDs was to provide a more widespread understanding of the ongoing economic development work in the Region, drawing heavily on the M7, and to meet the requirements of the U.S. Economic Development Administration (EDA) to allow counties and local governments with economically distressed census tracts to be eligible to apply for funding from the EDA Public Works and Economic Adjustment Assistance programs. Mr. McKay then explained that the CEDs needs to be updated every five years for these counties and local governments to remain eligible to apply for the funding. He also explained

that a grant from the EDA may be available to help fund the update of the CEDS, and adoption of this resolution is needed as part of the grant application.

There being no questions or comments, on a motion by Mr. Stroik to approve Resolution 2019-10, seconded by Mr. Dwyer, and carried by a vote of 10 ayes and 0 nays, Resolution 2019-10 was approved (copy of Resolution 2019-10 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Muhs reported there was no correspondence or announcements.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:43 p.m. on a motion by Mr. Stroik, seconded by Mr. Nelson, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs
Executive Director