

**MINUTES**  
**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**  
**QUARTERLY COMMISSION MEETING**

Wednesday, December 5, 2018

3:35 p.m.

Miller Park  
Abramson Room  
One Brewers Way  
Milwaukee, WI 53214

**Present:**

**Excused:**

Commissioners:

Charles L. Colman , Chairman  
Michael A. Crowley, Vice-Chairman  
Steve Bostrom  
Donna Brown-Martin  
José M. Delgado  
William R. Drew  
James T. Dwyer  
Theodore Lipscomb, Sr.  
Aloysius Nelson  
Robert W. Pitts  
Jennifer K. Rothstein  
Nancy Russell  
Jeffrey D. Schleif  
Daniel S. Schmidt  
Peggy L. Shumway  
David L. Stroik  
Gustav W. Wirth, Jr.

Thomas H. Buestrin  
Mike Dawson  
James A. Ladwig

Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director - Administration

**ROLL CALL**

Chairman Colman called the 265<sup>th</sup> meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Colman indicated for the record that Commissioners Buestrin, Dawson, and Ladwig had asked to be excused.

## **WELCOMING REMARKS BY MR. THEODORE LIPSCOMB**

Commissioner Theodore Lipscomb welcomed the Commissioners to Milwaukee County.

## **INTRODUCTION AND SEATING OF NEW COMMISSIONER (MILWAUKEE COUNTY)**

Chairman Colman called on Mr. Lipscomb to introduce the Commission's newest Commissioner, Ms. Donna Brown-Martin. Mr. Lipscomb stated that Ms. Brown-Martin was appointed to the Commission by the Milwaukee County Executive and was confirmed by the County Board of Supervisors. He noted that Ms. Brown-Martin currently serves as the Director of the Milwaukee County Department of Transportation, and replaces Mr. Brian Dranzik.

Mr. Stroik made a motion, seconded by Ms. Rothstein, and carried unanimously, to formally seat Ms. Donna Brown-Martin as a Commissioner representing Milwaukee County on the Southeastern Wisconsin Regional Planning Commission. Ms. Brown-Martin then stated that she is honored to participate as a Commissioner representing Milwaukee County.

## **APPROVAL OF MINUTES OF THE SEPTEMBER 12, 2018, QUARTERLY COMMISSION MEETING**

On a motion by Mr. Dwyer, seconded by Mr. Stroik, and carried unanimously, the minutes of the September 12, 2018, Quarterly Commission Meeting were approved as published.

## **TREASURER'S REPORT**

Chairman Colman asked Mr. Drew to present the Treasurer's Report. Mr. Drew noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, he called attention to the following items:

1. Based upon disbursements through October 28, 2018, it is projected that total disbursements for the year will approximate \$7.4 million. Revenues are projected at about \$7.57 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.8 million. The various accounts are identified on the second page of the report.
3. As of October 28, 2018, the Commission had in investments and cash on hand approximately \$6.3 million. \$4.9 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of October 28, 2018, that fund was yielding 2.20 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

In response to an inquiry by Mr. Lipscomb, Mr. Drew stated the Commission holds funds in various bank accounts as it is the intent of the Commission to utilize local banks within the Region. Mr. Dwyer commented that the funds are held in Certificate of Deposit accounts that are under the FDIC limit of \$250,000.

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There being no questions or discussion, on a motion by Mr. Drew, seconded by Mr. Nelson, and carried unanimously, the Treasurer's Report for the period ending October 28, 2018, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

## **STANDING COMMITTEE REPORTS**

### **Planning and Research Committee**

Chairman Colman asked Mr. Schmidt to present the Planning and Research Committee report. Mr. Schmidt stated that the Planning and Research Committee has met twice since the Commission's Quarterly meeting on September 12, 2018.

On November 6, 2018, the Committee took the following action:

1. Reviewed the proposed amendment to VISION 2050 related to land use changes and transportation improvements related to the planned Foxconn manufacturing campus:
  - a. Reviewed a preliminary draft of the "Second Amendment to VISION 2050: A Regional Land Use and Transportation Plan for Southeastern Wisconsin, Land Use Changes and Transportation Improvements Related to the Planned Foxconn Manufacturing Campus"
2. Reviewed and acted to recommend to the Commission for adoption the following amendments to the regional water quality management plan:
  - a. To Incorporate Total Maximum Daily Loads Developed for the Rock River Basin
  - b. To Incorporate Total Maximum Daily Loads Developed for the Milwaukee River Basin

Today, December 5, 2018, prior to this Commission Quarterly Meeting, the Committee took the following action:

1. Reviewed and acted to recommend to the Commission for adoption the following amendment to Vision 2050:
  - a. "Second Amendment to Vision 2050: A Regional Land Use and Transportation Plan for Southeastern Wisconsin, Land Use Changes and Transportation Improvements Related to the Planned Foxconn Manufacturing Campus"

There being no discussion, on a motion by Ms. Russell, seconded by Mr. Stroik, and carried unanimously, the Planning and Research Committee Report was approved (copy of the Planning and Research Committee Report is attached to the Official Minutes).

### **Administrative Committee Report**

Chairman Colman asked Mr. Dwyer to present the Administrative Committee report. Mr. Dwyer noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee had met two times since the Quarterly Commission Meeting on September 12, 2018.

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On Thursday, October 18, 2018, the Committee took the following actions:

1. Reviewed and approved disbursements for four financial periods: year 2018 Nos. 17, 18, 19, and 20 for the period August 6, 2018, to September 30, 2018.
2. Reviewed the Statement Of Projected Revenues and Expenditures for the financial reporting period ending September 30, 2018.
3. Reviewed and approved the purchase of a new rooftop HVAC unit to replace the failing 1994 RTU No. 4 rooftop HVAC unit for a cost not to exceed \$20,000.
4. Reviewed and approved the purchase of two high volume print shop copiers at a cost of \$90,243.
5. Discussed network server and backup capacity upgrade.
6. Reviewed a report on group medical insurance rates for 2019. The Commission obtains medical insurance for staff through the State of Wisconsin Department of Employee Trust Funds Group Health Insurance Program. Commission employees will pay at least 20 percent of the premium cost. The Committee chose for the seventh year to provide in 2019 a Deductible Health Maintenance Organization (HMO) Plan (\$500 single and \$1,000 family) and to have the Commission reimburse employees for the deductible as it is expended through Health Reimbursement Accounts.

On Thursday, November 15, 2018 the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: year 2018 Nos. 21 and 22 for the period October 1, 2018, to October 28, 2018.
2. Reviewed the Statement Of Projected Revenues and Expenditures for the financial reporting period ending October 28, 2018.
3. Reviewed and approved the selection of certified public accounting firm CliftonLarsonAllen, LLP to conduct the Commission's annual audit for 2018.
4. Discussed network server and backup capacity upgrade.
5. Received a report on employee enrollment in the 2019 group medical insurance program. A total of 56 Commission employees elected to obtain medical insurance coverage (33 family coverage and 23 single coverage). Seven Commission employees declined medical insurance coverage. The anticipated cost to the Commission of the 2019 health insurance is expected to be about \$728,000 annually, which is well within the budget for health insurance adopted in June of 2018.
6. Reviewed and approved a proposal to purchase one Commission vehicle.

There being no further discussion, on a motion by Mr. Dwyer, seconded by Mr. Drew, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

#### **Executive Committee Report**

Commission Chairman Colman, as Chairman of the Executive Committee, provided the Executive Committee report. He stated that the Executive Committee had met two times since the Quarterly Commission Meeting on September 12, 2018.

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On Thursday, October 18, 2018, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved four proposed contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining progress on key planning efforts being undertaken by the Commission in 2018. The most recent report is attached to this report.
4. Reviewed and approved an amendment to the 2018 Overall Work Program.
5. Considered and appointed Ms. Tammy Rivera to fill a City of Milwaukee position on the Environmental Justice Task Force.

On Thursday, November 15, 2018, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved one contract for planning work. The details of this contract are set forth in a table attached to this report.
3. Received a report outlining progress key planning efforts being undertaken by the Commission in 2018. That report is attached to this report.
4. Reviewed and approved the Year 2019 Overall Work Program for the Commission.
5. Reviewed and approved the “Short-Term Targets for the Federal Performance Measures Related to National Highway System Condition and Performance, Interstate Performance for Freight Movement, and Congestion Mitigation and Air-Quality Improvement.”
6. Considered and appointed Mr. Keith Martin to fill the Ozaukee County position on the Environmental Justice Task Force.

There being no further questions or discussion, on a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the Executive Committee Report was approved (copy of the Executive Committee Report is attached to the Official Minutes).

**CONSIDERATION AND APPROVAL OF THE SECOND AMENDMENT TO VISION 2050: A REGIONAL LAND USE AND TRANSPORTATION PLAN FOR SOUTHEASTERN WISCONSIN, LAND USE CHANGES AND TRANSPORTATION IMPROVEMENTS RELATED TO THE PLANNED FOXCONN MANUFACTURING CAMPUS (Resolution No. 2018-24)**

Chairman Colman asked the Commission to consider Resolution No. 2018-24, noting the Resolution is the second amendment to VISION 2050: A Regional Land Use and Transportation Plan for Southeastern Wisconsin. He asked Mr. Hahn to present this resolution.

Mr. Stroik moved adoption of the proposed second amendment to VISION 2050 contingent upon the transmittal of the letter, or a separate letter from the Commission, to be submitted by the Advisory

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Committees on Regional Land Use and Regional Transportation Planning, including encouragement of the State of Wisconsin providing sufficient funding to allow Southeastern Wisconsin highways to be constructed and reconstructed in a timely manner.

The motion was seconded by Ms. Russell, and Resolution No. 2018-24 was adopted by a vote of 17 ayes and 0 nays (Copy of Resolution No. 2018-24 is attached to the Official Minutes).

**CONSIDERATION OF AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN**

**To Incorporate Total Maximum Daily Loads Developed for the Rock River Basin (Resolution No. 2018-20)**

Chairman Colman asked the Commission to consider Resolution No. 2018-20, noting the Resolution would incorporate Total Maximum Daily Load Studies for the Rock River Basin. He asked Mr. Hahn to present this resolution.

Mr. Hahn stated that this amendment has been discussed at Planning and Research Committee meetings over the last year and a half.

Mr. Hahn then briefly summarized the resolution.

There being no questions or discussion, on a motion by Mr. Nelson, seconded by Mr. Schleif, Resolution No. 2018-20 was approved by a vote of 17 ayes and 0 nays (Copy of Resolution No. 2018-20 is attached to the Official Minutes).

**To Incorporate Total Maximum Daily Loads Developed for the Milwaukee River Basin (Resolution No. 2018-21)**

Chairman Colman asked the Commission to consider Resolution No. 2018-21, noting the Resolution would incorporate Total Maximum Daily Load Studies for the Milwaukee River Basin. He asked Mr. Hahn to present this resolution.

Mr. Hahn stated that this amendment has been discussed at Planning and Research Committee meetings over the last year and a half.

Mr. Hahn then briefly summarized the resolution.

In response to a question from Mr. Stroik, Mr. Hahn said that sediment loads are stated in pounds or tons.

In response to an inquiry by Ms. Rothstein, Mr. Hahn stated that fecal coliform bacteria loads are measured in trillions of cells.

[Secretary's Note: In-water concentrations of fecal coliform bacteria are expressed as cells/per 100 milliliters and concentrations of sediment are expressed in milligrams per liter.]

There being no further questions or discussion, on a motion by Mr. Drew, seconded by Mr. Dwyer, Resolution No. 2018-21 was approved by a vote of 17 ayes and 0 nays (Copy of Resolution No. 2018-21 is attached to the Official Minutes).

**REPORT ON NOMINATING COMMITTEE**

Chairman Colman asked Mr. Dwyer, Chairman of the Nominating Committee, to assume the Chair.

Mr. Dwyer noted that the Nominating Committee, as appointed by the Commission Chairman in accordance with Commission Bylaws, consisted of Commissioners Steve Bostrom of Kenosha County; Theodore Lipscomb of Milwaukee County; Thomas Buestrin of Ozaukee County; Mike Dawson of Racine County; Nancy Russell of Walworth County; Daniel Schmidt of Washington County; and himself as Chairman and representative of Waukesha County.

Mr. Dwyer reported that the Committee met on November 15, 2018, at the Commission offices and acted unanimously to nominate the following individuals for election to the offices indicated for a two-year term:

Chairman .....	Charles L. Colman
Vice-Chairman .....	Michael A. Crowley
Secretary .....	Gustav W. Wirth, Jr.
Treasurer .....	William R. Drew

Mr. Dwyer then asked twice if there were any additional nominations from the floor for the Commission offices of Chairman, Vice-Chairman, Secretary, and Treasurer.

There being none, it was moved by Mr. Dwyer, seconded by Ms. Russell, and carried unanimously, to elect Mr. Colman to serve as Chairman, Mr. Crowley to serve as Vice-Chairman, Mr. Wirth to serve as Secretary, and Mr. Drew to serve as Treasurer, as nominated by the Nominating Committee for calendar years 2019 and 2020.

Chairman Colman then resumed the Chair and congratulated the officers on their election.

**CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Colman stated that the employment issue has been satisfactorily resolved.

Mr. Hahn announced that Mr. Ben McKay, Chief Community Assistance Planner, will serve as the Commission's Deputy Director. Mr. Hahn then briefly reviewed Mr. McKay's tenure with the Commission.

Mr. Hahn then stated that, as part of the chloride impact study, staff is looking for volunteers to track how much water softener salt is used in their home during calendar years 2019 and 2020, and he offered that opportunity to any Commissioners who are interested.

In response to an inquiry by Mr. Stroik, Mr. Hahn stated that as part of the state-of-the-art component of the study, the economics of treating hard water at the municipal level rather than individually could be analyzed.

Mr. Schleif commented on the over salting problem and questioned how to overcome this. Mr. Hahn stated that this study would address excessive salting. He then noted policy changes will be needed to address liability issues with respect to accidents due to slippery conditions.

Mr. Pitts thanked Mr. Hahn for his service to the Commission and wished him well in his retirement.

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Mr. Hahn thanked the Commissioners for the time they spend on Commission activities, their dedication to the work of the Commission, their support of the staff, and their willingness to consider evolving to address challenges facing the Region.

**CONFIRMATION OF DATE, TIME, AND PLACE OF THE MARCH COMMISSION MEETING**

Chairman Colman indicated that the next full Quarterly Commission meeting will be held on Wednesday, March 6, 2019, at 3:00 p.m. in Walworth County. The location for this meeting will be confirmed at a later date.

**ADJOURNMENT**

There being no further business to come before the Commission, on a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously, the meeting was adjourned at 4:11 p.m.

Respectfully submitted,

Michael H. Hahn  
Deputy Secretary

MGH/KJM/EAL/ce  
12/27/18  
#245794