

**Southeastern Wisconsin Regional Planning Commission**

**Notice of Meeting**

**ADMINISTRATIVE COMMITTEE**

DATE: Thursday, November 15, 2018  
TIME: 1:30 p.m.  
PLACE: SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187  
(262) 547-6721

**AGENDA:**

1. Roll call
2. Approval of minutes of meeting of October 18, 2018 (copy enclosed)  
*Motion required*
3. Approval of disbursements for the following financial reporting periods
  - a. 2018 reporting period No. 21, October 1, 2018 to October 14, 2018 (copy enclosed)
  - b. 2018 reporting period No. 22, October 15, 2018 to October 28, 2018 (copy enclosed)  
*Motion required after each report*
4. Review of Statement of Revenues and Expenditures for the period ending October 28, 2018 (copy to be e-mailed)  
*Motion required*
5. Selection of Auditor for Calendar Year 2018.  
*Motion required*
6. Consideration of network server and backup capacity upgrade.  
*Motion required*
7. Report on 2019 Commission Health Enrollment (copy enclosed)  
*No motion needed*
8. Consideration of vehicle purchase  
*Motion required*
9. Correspondence and announcements
10. Adjournment  
*Motion required*

James T. Dwyer  
Chairman

**Enclosures**