

Southeastern Wisconsin Regional Planning Commission

Notice of Meeting

ADMINISTRATIVE COMMITTEE

DATE: Thursday, October 18, 2018
TIME: 1:30 p.m.
PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of August 16, 2018 (copy enclosed)
Motion required
3. Approval of disbursements for the following financial reporting periods
 - a. 2018 reporting period No. 17, August 6, 2018 to August 19, 2018 (copy enclosed)
 - b. 2018 reporting period No. 18, August 20, 2018 to September 2, 2018 (copy enclosed)
 - c. 2018 reporting period No. 19 September 3, 2018 to September 16, 2018 (copy enclosed)
 - d. 2018 reporting period No. 20 September 17, 2018 to September 30, 2018 (copy enclosed)
Motion required after each report
4. Review of Statement of Revenues and Expenditures for the period ending September 30, 2018 (copy to be e-mailed)
Motion required
5. Consideration of repairs to the 1994 RTU #4 rooftop HVAC unit.
Motion required
6. Consideration of purchase of print shop copiers.
Motion required
7. Consideration of network server and backup capacity upgrade.
Motion required
8. Report on 2019 Commission Health Insurance (copy enclosed)
No motion needed
9. Correspondence and announcements
10. Adjournment
Motion required

James T. Dwyer
Chairman

Enclosures