

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, August 17, 2017

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187

Present:

Excused:

Committee Members:

Michael A. Crowley, Vice-Chair
Thomas H. Buestrin
Mike Dawson
William R. Drew
James T. Dwyer
Robert W. Pitts
Nancy Russell
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

Charles L. Colman, Chairman
Aloysius Nelson

Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration

ROLL CALL

Vice-Chairman Crowley called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present. Mr. Hahn noted for the record that Messrs. Colman and Nelson had asked to be excused.

APPROVAL OF MINUTES OF MAY 18, 2017, MEETING

Vice-Chairman Crowley asked if there were any changes or additions to the July 20, 2017, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously, the minutes of the Executive Committee meeting held on July 20, 2017, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Vice-Chairman Crowley reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for two financial periods: Year 2017 Nos. 15 and 16 extending over the period of July 10, 2017, to August 6, 2017.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending August 6, 2017.
3. Received an update on the Commission's business insurance concerning the addition of a social media/e-mail fraud policy and initiated a discussion on a cyber liability policy,
4. Received a report on the replacement of the 1994 rooftop HVAC unit.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Vice-Chairman Crowley asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a one page report with a table listing two contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no further questions, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Hahn reviewed the "Work Program Progress Report." He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Ms. Russell, Mr. Hahn stated that Milwaukee, Ozaukee, Racine, and Waukesha County Business Park inventories have been completed. Draft business park inventories for Kenosha, Walworth, and Washington Counties have been provided to each county for their review.

CONSIDERATION OF AMENDMENTS TO THE 2017-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (Resolution No. 2017-06)

Vice-Chairman Crowley asked the Commission to consider adoption of Resolution No. 2017-06, amending the 2017-2020 Regional Transportation Improvement (TIP). He noted that these materials were provided prior to this meeting. He then called upon Mr. Muhs to present the projects and the resolution.

Mr. Muhs explained that the TIP is a listing of transportation projects proposed by local and State governments to use Federal funds for public transit and arterial streets and highways throughout the Region. He said that the TIP is reviewed by Commission staff to ensure it is consistent with the regional transportation plan. He added that the TIP and its amendments are reviewed and approved by the Commission Advisory Committees on Transportation Improvement Programming (TIP Committees) which include representatives from local governments, the Wisconsin Department of Transportation, the U.S. Department of Transportation, the Wisconsin Department of Natural Resources, and the U.S. Environmental Protection Agency. Mr. Muhs then briefly reviewed the projects on the proposed amendment.

In response to an inquiry by Mr. Wirth, Mr. Muhs stated that if a TIP amendment is not approved by the Commission, the project sponsor would not be able to use Federal transportation funds to construct, maintain, or operate the project. In practical terms, the Commission and the project sponsor would need to work through the Commission's objections to the project to determine if a compromise could be reached. Mr. Buestrin then commented that if the Commission has a good reason to not approve a TIP amendment, the Wisconsin Department of Transportation would review the project(s) in question.

In response to an inquiry by Ms. Russell concerning funding, Mr. Muhs stated that many amendments to the Transportation Improvement Program involve changing a project's scope or timing, and, therefore, don't have a significant impact on the amount of transportation funding available in the Region. If a large project is amended into the Transportation Improvement Program, that typically reflects a change in funding available from the State, or the recent awarding of a competitive Federal grant to a project, representing the allocation of expected, but not yet programmed, transportation funds for the Region.

Referring back to Mr. Wirth's question regarding Commission approval of TIP amendments, Mr. Hahn then commented that the TIP projects and amendments are reviewed by Commission staff for conformance with the Regional Transportation Plan, so that the Commission does not receive a project inconsistent with the long-range plan, and that projects are fiscally consistent with the plan as well.

There being no additional questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2017-2020, seconded by Mr. Schmidt, and carried by a vote of 10 ayes and 0 nays, Resolution No. 2017-06 was approved (copy of Resolution 2017-06 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Hahn reported that there was no correspondence and announced that the Commission will be honored as a 2017 Housing Champion at the Habitat for Humanity of Waukesha County Award Luncheon on October 19th.

Mr. Hahn further stated that this award is due, in part, to the Commission's work and publication of Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin: 2035*.

In response to Mr. Wirth's inquiry regarding housing affordability, Mr. Hahn stated that, based on median household incomes, 65 percent of households in the Region were limited in their ability to afford available housing.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m. on a motion by Mr. Drew, seconded by Mr. Dawson, and carried unanimously.

Respectfully submitted,

Michael G. Hahn
Executive Director