

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, July 20, 2017

2:10 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187

Present:

Excused:

**Committee Members:**

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chair  
James T. Dwyer  
William R. Drew  
Aloysius Nelson  
Robert W. Pitts  
Nancy Russell  
Daniel S. Schmidt  
David L. Stroik  
Gustav W. Wirth, Jr.

Thomas H. Buestrin  
Mike Dawson

Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration

**ROLL CALL**

Chairman Colman called the meeting to order at 2:10 p.m. Roll call was taken and a quorum was declared present. Mr. Hahn noted for the record that Messrs. Buestrin, Dawson, and Nelson had asked to be excused.

**APPROVAL OF MINUTES OF MAY 18, 2017, MEETING**

Chairman Colman asked if there were any changes or additions to the May 18, 2017, meeting minutes.

On a motion by Mr. Dwyer, seconded by Mr. Stroik, and carried unanimously, the minutes of the Executive Committee meeting held on May 18, 2017, were approved as published.

**ADMINISTRATIVE COMMITTEE REPORT**

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for five financial periods: Year 2017 Nos. 10, 11, 12, 13, and 14 extending over the period of May 1, 2017 to July 9, 2017.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending July 9, 2017.
3. Received an update on the Commission's business insurance with a renewal rate of \$45,744.
4. Selected CliftonLarsonAllen, LLP as Auditor for Calendar Year 2017.
5. Received a report on Commission meeting payments.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Stroik, and carried unanimously, the Administrative Committee report was approved.

### **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a one page report with a table listing eight contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Wirth, Mr. Hahn stated this is the first all hazards mitigation plan that the Commission has prepared for Ozaukee County.

There being no further questions, on a motion by Mr. Crowley, seconded by Mr. Schmidt, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Mr. Hahn reviewed the "Work Program Progress Report." He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Drew, Mr. Muhs provided the Committee an update on the progress of the Bus Rapid Transit Project.

In response to an additional inquiry by Mr. Drew concerning a resolution by the City of Milwaukee to not permit dedicated bus lanes on a portion of the corridor, Mr. Muhs stated that this amendment will not have an impact on the ability of the project to move forward, but will somewhat reduce some of the benefits of the project. Mr. Muhs further stated that the length of roadway referred to in the Resolution was unlikely to receive fully dedicated lanes, as forecast traffic impacts were already leading the project team to reduce the proposed length of dedicated lanes on segments of W. Bluemound Road.

### **CONSIDERATION OF AN AMENDMENT TO THE 2017 OVERALL WORK PROGRAM (OWP) (Resolution No. 2017-05)**

Chairman Colman asked the Commission to consider Resolution No. 2017-05, an amendment to the 2017 adopted Commission Overall Work Program.

Ms. Larsen stated this amendment is a proposed revision of the OWP which includes a budget revision for the Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation.

She explained that budget estimates for projects are determined in the OWP in September of the previous year. As the work for the CLUTS projects proceed during the year, the budgets for the projects within the CLUTS program may be revised to reflect the changing work efforts of each project. The overall budget for the CLUTS program is not proposed to change.

Revisions to the OWP are required to be approved through a resolution by the Commission or the Commission's Executive Committee.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2017-05, seconded by Mr. Schmidt, and carried by a vote of 9 ayes and 0 nays, Resolution No. 2017-05 was approved (copy of Resolution 2017-05 attached to Official Minutes).

#### **CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Hahn reported that there was no correspondence or announcements.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:18 p.m. on a motion by Mr. Drew, seconded by Mr. Stroik, and carried unanimously.

Respectfully submitted,

Michael G. Hahn  
Executive Director