

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, May 18, 2017

2:11 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chair
James T. Dwyer
William R. Drew
Robert W. Pitts
Nancy Russell
Gustav W. Wirth, Jr.

Thomas H. Buestrin
Mike Dawson
Aloysius Nelson
Daniel S. Schmidt
David L. Stroik

Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration

ROLL CALL

Chairman Colman called the meeting to order at 2:11 p.m. Roll call was taken and a quorum was declared present. Mr. Hahn noted for the record that Messer's Buestrin, Dawson, Nelson, Schmidt, and Stroik had asked to be excused.

APPROVAL OF MINUTES OF APRIL 20, 2017, MEETING

Chairman Colman asked if there were any changes or additions to the April 20, 2017, meeting minutes.

On a motion by Mr. Pitts, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on April 20, 2017, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Received a report on the 2016 Commission audit.
2. Reviewed and approved disbursements for four financial periods: Year 2017 Nos. 8 and 9 extending over the period of April 3, 2017 to April 30, 2017.
3. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending April 30, 2017.
4. Received and approved a series of budget assumptions for calendar year 2018 proposed by the Commission staff. The 2018 budget proposes a slight decrease over the 2017 budget. With this budget, 2018 would be the twelfth consecutive year that the regional property tax levy has not increased.
5. Reviewed and approved a report of an Ad Hoc Committee, consisting of Commissioners Colman, Crowley, Dwyer, Russell, Schmidt, Stroik, Wirth, and the Commission's Executive Director, regarding annual salary adjustments, which were made on the basis of merit and promotion.
6. Received and approved that the Commission's business insurance be renewed with West Bend Mutual Insurance Company for an annual renewal cost not to exceed \$46,000.

There being no questions or comments, on a motion by Mr. Drew, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a one page report with a table listing four contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions, on a motion by Mr. Dwyer, seconded by Ms. Russell, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Hahn reviewed the "Work Program Progress Report." He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Ms. Russell, Mr. Hahn stated that Mr. David Schilling, Chief Land Use Planner, and Ms. Laurie Miller, Planner, are working to complete the Walworth County Comprehensive Plan Update.

In response to an inquiry by Mr. Wirth concerning the status of the Jurisdictional Highway System Plans, Mr. Muhs stated the Ozaukee County Plan is nearly completed. The Walworth County Plan and the Washington County Plan were completed prior to the initiation of work on VISION 2050. Remaining Jurisdictional Highway System Plans will be undertaken upon request of the Counties.

There being no additional questions, on a motion by Mr. Schmidt, seconded by Mr. Drew, and carried unanimously, the work program progress report was accepted and the report was placed on file (copy of report attached to Official Minutes).

**CONSIDERATION OF AN AMENDMENT TO THE 2017 OVERALL WORK PROGRAM (OWP)
(Resolution No. 2017-04)**

Chairman Colman asked the Commission to consider Resolution No. 2017-04, an amendment to the 2017 adopted Commission Overall Work Program.

Mr. Hahn stated this amendment is a proposed revision of the OWP which includes adding the Regional Chloride Study to the OWP as a project that is eligible for partial funding from the Federal Highway Administration (FHWA).

He explained that the Chloride Study is a four year study with funding split into one-third from each SEWRPC, FHWA, and Service Agreement revenues. He noted that with this Resolution, the FHWA has committed to one-third of the project funding, and while the Wisconsin Department of Transportation has expressed support for the study, they did not contribute the local match to the FHWA funds. He further stated that Commission staff has submitted a grant application to The Fund for Lake Michigan in partial support of this study, and will be looking for additional grant revenues.

In response to an inquiry by Mr. Pitts, Mr. Hahn stated that he had prepared the grant application to the Fund for Lake Michigan. To date, the Commission has not utilized professional grant writers, however, that would be a consideration should future grant opportunities arise.

In response to a comment by Mr. Wirth, Mr. Hahn stated that the FHWA is interested in this Study with regard to the negative effects road salt may have on highway infrastructure.

In response to an inquiry by Mr. Wirth, Mr. Hahn stated that this Study will evaluate the impacts of salt on groundwater and water resources and will look at alternatives to salting and water softeners.

In response to an additional comment by Mr. Wirth, Mr. Hahn stated the Study will not only look at the effects of road salt, but will comprehensively identify and evaluate other significant sources of chloride to the environment.

In response to an inquiry by Mr. Pitts, Mr. Hahn stated that the City of Madison uses sand rather than salt on the roadways due to the concern of salt in the Lakes. Chemicals are used at specific safety areas, such as intersections.

Mr. Hahn then noted that the Study will be conducted to target areas that are problems now and in the future, and how to address these problems. A particular challenge area will be estimating the amount of salt that is used on parking lots.

Mr. Wirth stated his concern with regard to additional regulations that could potentially result as an outcome of this Study.

In response to an inquiry by Chairman Colman, Mr. Hahn stated the use of salt on driveways is negligible.

Ms. Russell stated her appreciation for moving the Study forward. She also noted that the Walworth County Metropolitan Sewerage District has expressed an interest in the Study.

Chairman Colman then stated that when he attended the Clean Rivers, Clean Lake Conference he learned about the amount of salt that has impacted lakes and rivers.

In response to an inquiry by Mr. Drew, Mr. Hahn stated that the Wisconsin Department of Natural Resources is interested in the project, but does not have funding available for this work. Mr. Drew further commented that any amount of funding would be very helpful.

In response to an inquiry by Chairman Colman, Mr. Hahn stated that staff will still work to obtain additional funding, however, the project is ready to move forward and work will be initiated in early June.

There being no further questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2017-04, seconded by Mr. Crowley, and carried by a vote of 6 ayes and 1 nay, Resolution No. 2017-04 was approved (copy of Resolution 2017-04 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Hahn reported that there was no correspondence, and announced that staff has received a letter of appreciation from the Racine County Executive and the Village of Waterford for the efforts of Mr. Thomas Slawski, Chief Specialist-Biologist, and Mr. Richard Kania, Principal Planner for their work on the Fox River Water Trail Project. In addition, the Hooker Lake Management District commended Mr. Dale Buser, Principal Specialist-Biologist, for his work on the Hooker Lake Management Plan.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:44 p.m. on a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously.

Respectfully submitted,

Michael G. Hahn
Executive Director

MGH/KJM/EAL/dd
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