

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, November 17, 2016

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
Charles L. Colman, Vice-Chairman
Thomas H. Buestrin
Michael A. Crowley
Mike Dawson
James T. Dwyer
Nancy Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

William R. Drew

Staff:

Kenneth R. Yunker
Elizabeth A. Larsen

Executive Director
Assistant Director-Administration

Guests:

Robert Pitts
Jennifer Rothstein

SEWRPC Commissioner
SEWRPC Commissioner

ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present. Mr. Yunker noted for the record that Mr. Drew had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF OCTOBER 26, 2016

Chairman Stroik asked if there were any changes or additions to the October 26, 2016, meeting minutes.

On a motion by Ms. Russell, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on October 26, 2016, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Stroik reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for one financial period: Year 2016 Nos. 23 extending over the period October 17 to October 30, 2016.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending October 30, 2016.
3. Received a report on 2017 Commission Health Insurance Enrollment.
4. Received an update on the Commission Audit.

There being no questions or comments, on a motion by Mr. Buestrin, seconded by Mr. Wirth, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Stroik asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a one-page report with a table listing three contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Crowley, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed the "Work Program Progress Report." He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

Mr. Yunker noted that printing has been initiated on the VISION 2050 summary document.

In response to an inquiry by Mr. Wirth, Mr. Yunker stated that work on the Ozaukee County Jurisdictional Highway System Plan was not completed until the VISION 2050 plan had been completed to allow staff to incorporate any new plan recommendations into the Ozaukee County plan.

There being no questions, on a motion by Mr. Schmidt, seconded by Mr. Wirth, and carried unanimously, the work program progress report was accepted and the report was placed on file (copy of report attached to Official Minutes).

CONSIDERATION AND APPROVAL OF THE 2017-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Chairman Stroik asked the Commission to consider adoption of the 2017-2020 Regional Transportation Improvement Program (TIP) and Resolution No. 2016-13, noting that these materials were provided prior to this meeting. He then called upon Mr. Yunker to present the projects and the resolution.

Mr. Yunker presented Resolution 2016-13, which provides for Commission approval and adoption of the 2017-2020 Regional Transportation Improvement Program (TIP). He explained that the TIP is a Federally required listing of all arterial highway, public transit, and other related transportation projects proposed by State and local governments to be implemented over the next four years in the seven-county Southeastern Wisconsin Region. He emphasized that all the projects included in the TIP are consistent with the Regional Transportation Plan and that both the Plan and TIP must be determined to conform to the Wisconsin Department of Natural Resources State Implementation Plan for Air Quality Management. He stated that the 2017-2020 TIP was reviewed and unanimously approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, West Bend and Round Lake Beach-Wisconsin urbanized areas.

In response to a question by Ms. Russell, Mr. Yunker stated that the USH 12 project has been dropped from the TIP by the Wisconsin Department of Transportation (WisDOT). He noted that WisDOT had recently announced that they had terminated the preliminary engineering for the project.

There being no further questions or comments, on a motion by Mr. Dwyer, to approve Resolution No. 2016-13, seconded by Mr. Colman, and carried by a vote of 8 ayes and 1 nay, Resolution No. 2016-13 was approved (copy of Resolution No. 2016-13 is attached to the Official Minutes). Ms. Russell noted that she had voted against approval due to the action by WisDOT to remove the USH 12 project from the TIP.

CONSIDERATION AND APPROVAL OF THE 2017 OVERALL WORK PROGRAM (OWP), (Resolution No. 2016-14)

Chairman Stroik asked the Committee to consider Resolution No. 2016-14, adopting the Commission Overall Work Program (OWP) for calendar year 2017. He asked Mr. Yunker to provide a briefing on the program.

Mr. Yunker explained that the OWP outlines the work project-by-project to be conducted by the Commission in 2017, and is consistent with the 2017 budget adopted by the Commission in June.

There being no questions or comments, on a motion by Ms. Russell to approve Resolution 2016-14, seconded by Mr. Schmidt, and carried unanimously by a vote of 9 ayes and 0 nays, Resolution 2016-14 was approved (copy of Resolution 2016-14 attached to Official Minutes).

CONSIDERATION OF PERSONNEL MATTER

It was moved by Mr. Wirth and seconded by Mr. Schmidt to go into closed session for the purpose of considering the selection of an Executive Director position, such closed session being permitted by the provisions of Sec. 19.85(1)(c) of the Wisconsin Statutes. This motion was approved by a vote of 9 ayes to 0 nays. The closed session began at 2:20 p.m.

Without objection, the Committee returned to open session at 2:40 p.m. On a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously, the Commission Chairman, Treasurer, and Chairman of the Administrative Committee were authorized to negotiate an employment agreement with Mr. Michael G. Hahn, the Commission's present Deputy Director, to become the next Executive Director of the Commission staff effective February 6, 2017, succeeding Mr. Yunker, with the terms of the agreement subject to ratification by the Executive Committee.

CONSIDERATION OF EXTENSION OF THE CONTRACT OF THE EXECUTIVE DIRECTOR

Chairman Stroik stated that the contract for the current Executive Director expires on December 31, 2016. He stated that it would be appropriate to consider an extension of the Executive Director's contract, as the Executive Director has announced his retirement to be effective February 3, 2017.

On a motion made by Mr. Schmidt, seconded by Ms. Russell, and carried unanimously, the Commission Chairman, Treasurer, and Chairman of the Administrative Committee were authorized to negotiate an agreement extending the Executive Director's contract through February 3, 2017.

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence or announcements to be brought to the attention of the Committee.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:50 p.m. on a motion by Mr. Wirth, seconded by Mr. Crowley, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Executive Director

KRY/EAL/dd
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