

## MINUTES

### **SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION EXECUTIVE COMMITTEE**

Thursday, October 22, 2015

2:05 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187-1607

Present:

Excused:

#### Committee Members:

Thomas H. Buestrin  
Michael A. Crowley  
William R. Drew  
James T. Dwyer  
Adelene Greene  
Nancy L. Russell  
Daniel S. Schmidt  
Peggy L. Shumway  
Gustav W. Wirth, Jr.

David L. Stroik, Chairman  
Charles L. Colman, Vice-Chairman

Staff:

Kenneth R. Yunker	Executive Director
Michael G. Hahn	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration

## **ROLL CALL**

Mr. Buestrin called the meeting to order at 2:05 p.m. Roll call was taken and a quorum was declared present. Mr. Yunker noted for the record that Mr. Colman, and Mr. Stroik had asked to be excused.

## **APPROVAL OF MINUTES OF MEETING OF AUGUST 20, 2015**

Mr. Buestrin asked if there were any changes or additions to the August 20, 2015, meeting minutes.

On a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the minutes of the Executive Committee meeting held on August 20, 2015, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT**

Mr. Buestrin reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2015 Nos. 18, 19, 20, and 21 extending over the period August 10, to October 4, 2015.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending October 4, 2015.
3. Reviewed reports on 2016 Wisconsin Department of Employee Trust Fund health insurance plans and staff enrollment.
4. Reviewed the purchase of iPads for Commission meeting materials, and tabled the discussion until the next Administrative Committee meeting.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

## **CONSIDERATION OF CONTRACTS**

Mr. Buestrin asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a one page report with a table listing five contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Crowley, and carried unanimously, the contract report was accepted and the report placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Yunker reviewed with the Committee a table entitled, "Work Program Progress Report." He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

Mr. Yunker noted that the Year 2050 Regional Land Use and Transportation Plan update is nearing completion. The fourth of five rounds of VISION 2050 workshops have been scheduled for November 9, 2015, through November 19, 2015. These workshops will review detailed alternatives to the land use and transportation plan.

Mr. Yunker also called attention to the Community Assistance Division which has now completed the Comprehensive Economic Development Strategy (CEDS). This document will permit the Region to become designated as an Economic Development District and will enhance the ability of local governments to compete for Federal Economic Development Administration Funds. These funds can be used for the rehabilitation of older, and construction of new, industrial parks. Approximately \$100 million is available nationwide for this program. Milwaukee County has adopted the document and adoption is in progress for the remaining counties in the Region.

In response to an inquiry by Mr. Drew, Mr. Yunker stated no federal money was spent in the preparation of the CEDS document. With regard to the funding of the grants, the U.S. Department of Commerce, Economic Development Administration would receive and approve grant applications.

### **CONSIDERATION OF AMENDMENT TO THE 2015 OVERALL WORK PROGRAM**

Mr. Buestrin asked the Committee to consider Resolution No. 2015-18 which is an amendment to the 2015 adopted Commission Overall Work Program (OWP).

Mr. Yunker stated this amendment is a proposed revision of the 2015 OWP which includes a budget revision for eight of the nine Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation.

He explained that budget estimates for projects are determined in the OWP in September of the previous year. As the work for the CLUTS projects proceeds during the year, the budgets for the projects within the CLUTS program area may be revised to reflect the changing work efforts of each project. The overall budget for the CLUTS program is not proposed to change.

Revisions to the OWP are required to be approved through a resolution by the Commission or the Commission's Executive Committee.

There being no questions or comments, on a motion by Mr. Schmidt to approve Resolution No. 2015-18, seconded by Ms. Greene, and carried unanimously by a vote of 9 ayes and 0 nays, Resolution 2015-18 was approved (copy of Resolution 2015-18 attached to Official Minutes).

### **CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Yunker reported that there was no correspondence or announcements.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m., on a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker  
Executive Director

KRY/MGH/EAL/dd  
ExecOct15Min (#228326)