

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, August 21, 2014

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman  
William R. Drew, Vice-Chairman  
Gilbert B. Bakke  
Thomas H. Buestrin  
Michael A. Crowley  
James T. Dwyer  
Nancy L. Russell  
Daniel S. Schmidt  
Gustav W. Wirth, Jr.

Adelene Greene

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

**ROLL CALL**

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present. Mr. Yunker noted for the record that Ms. Greene had asked to be excused.

**APPROVAL OF MINUTES OF MEETING OF JULY 31, 2014**

Chairman Stroik asked if there were any changes or additions to the July 31, 2014, meeting minutes.

On a motion by Mr. Bakke, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on July 31, 2014, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT**

Chairman Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2014 No. 16, and No. 17; extending over the period July 14, to August 10, 2014.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending August 10, 2014.
3. Reviewed the progress of the building tuckpointing project and approved the Commission Chairman and staff to accept the most appropriate bid with a not to exceed cost for the project of \$200,000.

There being no questions or comments, on a motion by Mr. Drew, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

## **REPORT ON CONTRACTS**

Chairman Stroik asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a report with a table listing two contracts prior to the meeting. Ms. Larsen then briefly reviewed those contracts with the Committee.

There being no questions or comments, on a motion by Mr. Crowley, seconded by Mr. Bakke, and carried unanimously, the two contracts on the report were accepted and the report placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the report shows the progress of key regional and selected community and county assistance (copy of report attached to Official Minutes).

## **CONSIDERATION OF AMENDMENT TO THE 2013-2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (Resolution No. 2014-18)**

Mr. Yunker presented Resolution 2014-18, amending the 2013-2016 Regional Transportation Improvement Program (TIP). Prior to summarizing the projects in the proposed TIP amendment, he stated that a change was made to the TIP amendment for Milwaukee County since the meeting materials were mailed. The change in the TIP amendment was distributed to the Committee and included two projects being dropped and three projects being added. He further noted that the proposed TIP amendments advance projects to be funded with Federal Highway Administration Surface Transportation Program Milwaukee Urbanized Area funding. He then stated that all projects were unanimously approved by the Advisory Committees on Transportation System Planning and Programming for the Milwaukee Urbanized Area.

In response to an inquiry by Mr. Dwyer concerning the proposed Donges Bay Road resurfacing project in the

Village of Germantown, Mr. Yunker stated that the Village Board decided to not rebuild to Federal and State standards, and to forego Federal funding.

There being no further questions or comments, on a motion by Mr. Crowley to approve Resolution No. 2014-18, seconded by Mr. Wirth, and carried unanimously by a vote of 9 ayes and 0 nays, Resolution 2014-18 was approved (copy of Resolution 2014-18 attached to Official Minutes).

**CONSIDERATION OF TRANSFER OF HISTORIC MILWAUKEE COUNTY TOPOGRAPHIC MAPS TO THE AMERICAN GEOGRAPHICAL SOCIETY LIBRARY** (Resolution 2014-20)

Chairman Stroik asked Mr. Yunker to review with the Committee the plans to transfer historic Milwaukee County topographic base maps to the American Geographic Society Library (AGSL). Mr. Yunker stated that there have been past discussions with the AGSL concerning maps prepared for Milwaukee County that cover 24 different years of currency over the period 1961 through 2002. The curator of the AGSL has offered to house the maps as they represent a historical record of development and are no longer needed for current Commission planning efforts.

In response to an inquiry by Ms. Russell concerning storage space at the Commission, Mr. Yunker stated that there is a limited amount of storage space in the Commission office building.

In response to an inquiry by Mr. Schmidt, Mr. Yunker stated staff will have access to these maps. A discussion ensued and concluded with Mr. Yunker stating the staff will transmit a letter agreement stating the materials transferred to the AGSL will be subject to the maps being made available to the Commission during normal business hours, and providing the Commission the first right of refusal should the AGSL no longer wish to house these maps.

Following Mr. Yunker's review and Committee discussion, and there being no further questions or comments, on a motion by Mr. Wirth transmitting the maps to the American Geographic Society Library with conditions under which these materials are to be stored, seconded by Mr. Dwyer, and carried unanimously with a vote of 9 ayes and 0 nays, Resolution No. 2014-20 was approved (copy of Resolution 2014-20 attached to Official Minutes).

**CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Yunker reported that there was no correspondence, but reported the following announcement.

Mr. Yunker stated that he is writing a letter commenting on draft Federal planning regulations which now may require on a MPO board staff from a local government transit system in addition to elected officials from that local government.

In response to an inquiry by Mr. Dwyer, Mr. Yunker stated that these draft regulations only affect MPOs that serve areas with a population over 200,000.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:48 p.m., on a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously.

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(Executive Committee)  
August 21, 2014

Respectfully submitted,

Kenneth R. Yunker  
Executive Director

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