

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, February 20, 2014

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187-1607

Present:

Excused:

#### Committee Members:

David L. Stroik, Chairman  
Thomas H. Buestrin  
Michael A. Crowley  
James T. Dwyer  
Nancy L. Russell  
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman  
Gilbert B. Bakke  
Adelene Greene  
Daniel S. Schmidt

#### Other Commissioners:

Charles L. Colman  
José M. Delgado  
David W. Opitz  
Linda J. Seemeyer  
Daniel W. Stoffel

Staff:

Philip C. Evenson  
Elizabeth A. Larsen  
Debra A. D'Amico

Acting Director  
Business Manager  
Executive Secretary

#### ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted that Mr. Bakke, Mr. Drew, Ms. Greene, and Mr. Schmidt had asked to be excused.

### **APPROVAL OF MINUTES OF MEETING OF OCTOBER 24, 2013**

Chairman Stroik asked if there were any changes or additions to the October 24, 2013, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on October 24, 2013, were approved as published.

### **ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING**

Chairman Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for seven financial periods: Year 2013 No. 24, No. 25, and No. 26, and Year 2014 No.1, No. 2, No. 3, and No. 4; extending over the period November 4, 2013 to February 9, 2014.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending February 9, 2014.
3. Reviewed the Commission staff's Flexible Work Schedule Program and approved continuation of this program, with an additional review and report at mid-year and annually thereafter.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

### **REPORT ON CONTRACTS**

Chairman Stroik asked Ms. Larsen to review the proposed contracts, noting that Committee members had received a report with a table listing 23 contracts prior to the meeting. Ms. Larsen then briefly reviewed these contracts with the Committee.

In response to an inquiry by Mr. Evenson relative to the contract with the Wisconsin Economic Development Corporation to acquire a license for the Economic Modeling Specialist International (EMSI) Analyst software program, Ms. Larsen indicated that this software enables Commission staff to provide labor market information, such as employment, demographic, educational, and industrial data, to local planners and economic development staff.

Ms. Russell inquired about the Kenosha County Lake Classification and Ordinance Development Project, specifically, what is intended to be done with the study once it is completed. Ms. Larsen said she would check with staff and report accordingly in the meeting minutes.

[Secretary's Note:

The scientific and technical data compiled as part of the Kenosha County Lakes Classification Project will be used to support the classification of County lakes into management categories and update the County shoreland ordinance as required under Chapter NR 115 of the Wisconsin Administrative Code. Kenosha County has proposed to undertake an inventory of current conditions within the major named lakes in the County as a prerequisite to conduct the required ordinance review and update.]

On a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously, the contract report was accepted and placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Mr. Evenson reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional and selected community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

Ms. Russell then commented on the VISION 2050 Workshops. She stated that at each program she attended, staff had done an outstanding job presenting the information and running the workshop. Ms. Russell also indicated she liked the mechanics of the program and felt the time spent at the workshop goes by very quickly. Mr. Crowley agreed with Ms. Russell's statements.

### **CONSIDERATION OF AMENDMENT TO THE 2013-2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (Resolution No. 2014-01)**

Mr. Evenson presented Resolution 2014-01, amending the 2013-2016 Regional Transportation Improvement Program (TIP). He noted the proposed TIP amendment includes an amendment to one existing project for the City of Waukesha, and six new projects, three for Milwaukee County, two for City of Waukesha, and one for Racine County.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2014-01, seconded by Mr. Wirth, and carried unanimously by a vote of 6 ayes and 0 nays, Resolution 2014-01 was approved (copy of Resolution 2014-01 attached to Official Minutes).

Mr. Evenson reported that earlier in the day the Milwaukee Area TIP Committee had met to consider the IH-94 West reconstruction project amendment submitted last fall by the Wisconsin Department of Transportation. That amendment, he recalled, was considered by the Executive Committee at its meeting on October 24, 2013, and the Committee had approved the project contingent upon project approval at a Milwaukee Area TIP Committee meeting, such meeting being requested by the City of Milwaukee following a postcard Committee vote of approval. That contingency, he said, was met at the meeting this morning when the Milwaukee Area TIP Committee approved the project amendment by a vote of 14 to 7. Consequently, no further action by the Commission is required.

In response to an inquiry by Ms. Russell concerning the pending Title VI complaint relative to the TIP program project selection process, Mr. Evenson reported the Commission had recently received a letter from the Federal Highway Administration indicating that this complaint and the Commission's response thereto will be handled by the Federal Transit Administration.

### **DIRECTORSHIP DISCUSSION**

Chairman Stroik briefed the Commissioners on Mr. Yunker's illness and attendant anticipated relatively lengthy recovery period. He noted that Mr. Evenson, as the Commission's former Director, agreed to return to the Commission under a month-to-month arrangement and direct Commission staff work activities until Mr. Yunker is able to resume his duties. The Commissioners expressed appreciation to Mr. Evenson for his willingness to temporarily help the Commission in this respect.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Evenson reported that there were no correspondence or announcements.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 3:10 p.m., on a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously.

Respectfully submitted,

Philip C. Evenson  
Acting Director

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