

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, October 24, 2013

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
William R. Drew, Vice-Chairman
Thomas H. Buestrin
Michael A. Crowley
Adelene Greene
Nancy L. Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

Gilbert B. Bakke
James T. Dwyer

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Bakke and Mr. Dwyer had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF SEPTEMBER 26, 2013

Chairman Stroik asked if there were any changes or additions to the September 26, 2013, meeting minutes.

On a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the minutes of the Executive Committee meeting held on September 26, 2013, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MS. GREENE REPORTING

Vice-Chair Greene reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2013 No. 20, and No. 21; extending over the period September 9 to October 6, 2013.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending October 6, 2013.
3. Authorized the Commission staff to purchase an upgrade of telephone software and equipment.
4. Reviewed and approved a report on 2014 group medical insurance premiums.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the proposed contracts noting that the Committee members had received a report with a table listing two contracts prior to the meeting. She then briefly reviewed these contracts with the Committee.

In response to an inquiry by Ms. Russell concerning the University of Wisconsin-Milwaukee contract to conduct the Vision 2050 Telephone Preference Survey, Mr. Yunker stated the telephone survey may also be answered on the Vision 2050 website. Furthermore, an individual should not be able to answer the survey more than one time on the website.

Mr. Crowley inquired if both land lines and cell phone numbers will be called. Mr. Yunker stated both land lines and cell phone numbers will be called.

On a motion by Mr. Schmidt, seconded by Mr. Crowley, and carried unanimously, the contract report was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as, local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2013-2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (Resolution No. 2013-14)

Mr. Yunker presented Resolution 2013-14, amending the 2013-2016 Regional Transportation Improvement Program (TIP). He noted the proposed TIP amendment includes changes to three projects, and eighteen new projects. Mr. Yunker noted the source of funds under the first project in the amendment is incorrectly listed, and should be Federal Highway Administration National Highway System funding.

In response to an inquiry by Mr. Crowley regarding the scope of improvements for projects 560 and 561 on page A-3 under New Projects being added within Waukesha County, Mr. Yunker stated he will contact the project sponsors and provide Mr. Crowley with the project applications which will include a description of

the proposed improvements. In response to an inquiry by Ms. Russell concerning project 567 on page A-4 for high friction surface treatment to the USH 12 bridges over Maclean Road in the Town of Geneva, Mr. Yunker stated this project is a highway safety project, and the proposed surface treatment would address an identified safety problem on the bridge during wet or snowy weather.

Mr. Yunker noted that the projects were approved by the urbanized area TIP Committees with one exception. Mr. Yunker noted that City of Milwaukee representatives on the Milwaukee urbanized area TIP Committee requested a Committee meeting prior to the approval of the project proposing modification of the preliminary engineering for the reconstruction of IH 94 between 70th and 25th Streets. He noted the modification would increase programmed funding from \$5.0 to \$11.25 million and extend project limits from 25th Street to 16th Street. He further indicated that a City of Milwaukee representative had indicated that project concerns could perhaps be resolved with a meeting between City, Commission, and Wisconsin Department of Transportation (WisDOT) staffs, and not require a meeting of the full Milwaukee urbanized area TIP Committee. Mr. Yunker suggested that the Executive Committee consider approval of the 20 other projects in the TIP amendment, and also consider conditional approval of the IH 94 preliminary engineering project, with the condition being that the proposed meeting between City, Commission, and WisDOT staffs resolves the identified concerns, and if not, that a meeting of the Milwaukee urbanized area TIP Committee be held, and the project is approved by the TIP Committee.

There being no further questions or comments, on a motion by Mr. Crowley to approve Resolution No. 2013-14, with the identified conditions, seconded by Ms. Greene, and carried unanimously by a vote of 8 ayes and 0 nays, Resolution 2013-14 with the identified conditions was approved (copy of Resolution 2013-14 attached to Official Minutes).

CONSIDERATION OF APPROVAL OF THE 2014 OVERALL WORK PROGRAM (Resolution No. 2013-15)

Chairman Stroik asked the Committee to consider Resolution No. 2013-15 adopting the Commission Overall Work Program (OWP) for calendar year 2014. He asked Mr. Yunker to provide a briefing on the program.

Mr. Yunker noted copies of the 2014 OWP for the Commission had been provided to all Committee members for review prior to the meeting. Mr. Yunker noted the OWP outlines the work to be conducted by the Commission in 2014, and is consistent with the 2014 budget adopted by the Commission in June.

Both the Federal Highway Administration and the Wisconsin Department of Transportation require this document. Staff works with these agencies to draft and refine the OWP in accordance with Federal and State regulations.

He further noted approval of the OWP is typically considered by the full Commission at its December Quarterly Meeting, but consideration and action by the Executive Committee on behalf of the full Commission is being requested as the State now requires that the 2014 OWP be approved by the Commission no later than November 20, 2013.

There being no questions or comments, on a motion by Ms. Russell, seconded by Mr. Drew, and carried by a vote of 8 ayes and 0 nays, Resolution No. 2013-15 was approved unanimously (copy of Resolution 2013-15 is attached to Official Minutes).

CONSIDERATION OF AMENDMENT OF THE 2013 OVERALL WORK PROGRAM (Resolution 2013-17)

Chairman Stroik asked the Committee to consider Resolution No. 2013-17 which is an amendment to the 2013 adopted Commission Overall Work Program (OWP).

Mr. Yunker stated this amendment is a budget revision of the eight Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration, the Federal Transit Administration, and the Wisconsin Department of Transportation. He explained budget estimates for projects are determined in the OWP. As the work for the CLUTS projects shifts during the year and additional work efforts are added, the budgets for the projects within the CLUTS program area must be revised to reflect the changing work efforts of each project. The overall budget for the CLUTS program does not change. The CLUTS budget revision is now required to be approved through a resolution by the Commission's Executive Committee.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Crowley, and carried by a vote of 8 ayes and 0 nays, Resolution No. 2013-17 was approved unanimously (copy of Resolution 2013-17 is attached to Official Minutes).

CONSIDERATION OF TWO APPOINTMENTS TO VACANT POSITIONS ON THE COMMISSION'S ENVIRONMENTAL JUSTICE TASK FORCE

Mr. Yunker stated there are two vacancies on the Commission's Environmental Justice Task Force (EJTF). Staff is recommending one of the vacancies be filled by Mr. Tyrone Dumas, a prior Commissioner who represented Milwaukee County from 1996 to 1998. Mr. Dumas has also served as the Director of Public Works for Milwaukee County and was the Assistant Superintendent of Bridges and Public Buildings in the Department of Public Works for the City of Milwaukee. Mr. Yunker then noted Mr. Dumas is quite familiar with the work of the EJTF and the Commission. Mr. Yunker stated staff is recommending the second vacancy be filled by Mr. Wallace White. Mr. White has served as the Executive Director of the Milwaukee Metropolitan Sewerage District (MMSD) and as a Commissioner on the MMSD board for many years.

In response to an inquiry by Ms. Greene, Mr. Yunker stated that each of the candidates had been contacted and their interest in serving on the EJTF has been confirmed.

In response to an inquiry by Chairman Stroik, Mr. Yunker stated that he has worked with both candidates in the past.

There being no further questions or comments, on a motion by Mr. Buestrin, seconded by Ms. Greene, and carried unanimously, Mr. Tyrone Dumas and Mr. Wallace White were appointed to the Commission's Environmental Justice Task Force.

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence. He announced that a Title VI Complaint has been filed against the Commission by the American Civil Liberties Union (ACLU) of Wisconsin and others, including Milwaukee Inner City Congregations Allied for Hope (MICAH) and NAACP-Milwaukee Branch. The Title VI complaint is with respect to the revised procedures for prioritization and recommendation of candidate projects for Federal Highway Administration (FHWA) Surface Transportation Program-Milwaukee Urbanized Area (STP-M) funding. He noted that the Advisory Committee for Transportation System Planning and Programming for the Milwaukee Urbanized Area (Milwaukee TIP Committee), a

population-proportional committee, recently over a series of meetings developed and applied a revised procedure to prioritize and select projects for STP-M funding. He added that a response to the complaint will be completed by staff by mid-November, and FHWA staff will conduct a site visit to investigate the complaint in early December.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:20 p.m., on a motion by Mr. Drew, seconded by Mr. Crowley, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

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