

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, October 24, 2013

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of September 26, 2013 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2013 reporting period No. 20, September 9 to September 22, 2013
 - b. 2013 reporting period No. 21, September 23, 2013 to October 6, 2013
4. Review of Statement of Revenues and Expenditures for the period ending October 6, 2013 (copy to be emailed)
5. Consideration of telephone software and equipment upgrade
6. Report on 2014 health insurance
7. Correspondence and announcements
8. Adjournment

James T. Dwyer
Chairman

KRY/JTD/dad
AdminOct13Agd (#214107)

Enclosure