

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, October 18, 2012

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
Thomas H. Buestrin
James T. Dwyer
Nancy L. Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman
Gilbert B. Bakke
Adelene Greene

Staff:

Kenneth R. Yunker
Elizabeth A. Larsen
Debra A. D'Amico

Executive Director
Business Manager
Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Drew, Mr. Bakke, and Ms. Greene had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF AUGUST 16, 2012

Chairman Stroik asked if there were any changes or additions to the August 16, 2012, meeting minutes.

On a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on August 16, 2012, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING

Vice-Chair Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2012 Nos. 17, 18, 19, and 20 extending over the period July 30, to September 23, 2012.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending October 7, 2012.
3. Reviewed and approved a proposal to replace one Commission vehicle which met the criteria for vehicle replacement and purchase.
4. Reviewed and approved a report on 2013 group medical insurance premiums.
5. Received a report on the installation of an additional electric transformer and equipment panel for the Commission building.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the proposed contracts noting that the Committee members had received a table listing nine contracts prior to the meeting. After distributing an updated second page to the contract report, Ms. Larsen then briefly explained the update and reviewed all ten contracts with the Committee.

In response to an inquiry by Ms. Russell, concerning the contract with the Wisconsin Economic Development Corporation (WEDC), Mr. Yunker stated that the WEDC will provide funding to purchase a one year license for the EMSI analysis program, and for the Commission staff to utilize the program to provide labor force and employment data and analysis to local economic development professionals and planners in Southeastern Wisconsin. In response to a question from Ms. Russell, Mr. Yunker stated that the source data in the EMSI program includes Federal Census Bureau, Bureau of Economic Analysis, and Bureau of Labor Statistics data.

Mr. Stroik then asked if the data in EMSI software was available from these Federal agencies. Mr. Yunker noted that it is likely available from each Federal agency, but the EMSI analysis program permits access to multiple data sources with analysis capabilities.

There being no further questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2011-14 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Yunker presented Resolution 2012-10, amending the 2011-2014 Regional Transportation Improvement Program (TIP).

Mr. Yunker noted the amendment contains one project and has been reviewed and unanimously approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Kenosha, Milwaukee, and Racine Urbanized Areas, and that it has been determined that the project included in the amendment is in conformance with the regional transportation plan. He then briefly reviewed the project in the amendment.

There being no inquiries or comments, on a motion by Mr. Schmidt to approve Resolution No. 2012-10, seconded by Ms. Russell, and carried unanimously by a vote of 6 ayes and 0 nays, Resolution 2012-10 was approved (copy of Resolution 2012-10 attached to Official Minutes).

CONSIDERATION AND APPROVAL OF THE 2013-2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Yunker presented Resolution 2012-12 which provides for Commission approval and adoption of the 2013-2016 Regional Transportation Improvement Program (TIP). He explained that the TIP is a Federally required listing of all arterial highway, public transit, and other related transportation projects proposed by State and local governments to be implemented over the next four years in the seven-county Southeastern Wisconsin Region. He emphasized that all the projects included in the TIP are consistent with the regional transportation plan and that both the plan and TIP must be determined to conform to the Wisconsin Department of Natural Resources State implementation plan for air quality management. He said that the 2013-2016 TIP was reviewed and unanimously approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, and Round Lake Beach urbanized areas. He stated that the Executive Committee is being requested to approve the TIP, acting on behalf of full Commission, as the State and Federal agencies want to receive all regional TIPs by November 1.

There being no inquiries or comments, on a motion by Mr. Wirth to approve Resolution No. 2012-12, seconded by Mr. Dwyer, and carried unanimously by a vote of 6 ayes and 0 nays, Resolution 2012-12 was approved (copy of Resolution 2012-12 attached to Official Minutes).

CONSIDERATION OF APPOINTMENT OF ADVISORY COMMITTEE ON REGIONAL POPULATION AND EMPLOYMENT FORECASTS

Mr. Yunker stated that the Advisory Committee on Regional Population and Employment Forecasts will guide the Commission staff in reviewing, updating, and extending existing regional population and employment forecasts to the year 2050. The new forecasts will be used in updating and extending the Regional Land Use and Transportation Plans to the year 2050. He noted that the Committee last met in 2004, and updating of Committee membership is proposed by staff. The Committee includes representation from each county, including planners and economic development professionals, and from State agencies and industries with individuals with expertise in considering and projecting change in future population and employment.

In response to an inquiry by Ms. Russell, Mr. Yunker stated that with the approval of the Commission's Executive Committee, the Advisory Committee members will then be invited to participate.

There being no further inquiries or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the appointment of proposed members of the Advisory Committee on Regional Population and Employment Forecasts was approved (copy of Advisory Committee on Regional Population and Economic Forecasts description and membership are attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as, local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence, and then updated the Commissioners on recent notification from the Governor's office that Commissioners Pitts, Buestrin, Shumway, Seemeyer, and Stroik have all been reappointed by the Governor for another term on the Commission.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:48 p.m., on a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary