

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, May 17, 2012

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of April 19, 2012 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2012 reporting period No. 9, April 9, to April 22, 2012
 - b. 2012 reporting period No. 10, April 23 to May 6, 2012
4. Review of Statement of Revenues and Expenditures for the period ending May 6, 2012 (copy to be emailed)
5. Consideration of budget assumptions for 2013 (copy enclosed)
6. Consideration of building roof replacement and heating, ventilation, air conditioning system replacement
7. Correspondence and announcements
8. Adjournment

Adelene Greene
Chair

KRY/AG/dad
AdminMay12Agd (#203878)

Enclosure