

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, March 22, 2012

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
James T. Dwyer
Adelene Greene
Nancy L. Russell
Daniel S. Schmidt
John F. Weishan, Jr.
Gustav W. Wirth, Jr.

Gilbert B. Bakke
Thomas H. Buestrin
William R. Drew, Vice-Chairman

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Bakke, Buestrin, and Mr. Drew had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF FEBRUARY 16, 2012

Chairman Stroik asked if there were any changes or additions to the February 16, 2012, meeting minutes.

On a motion by Ms. Greene, seconded Ms. Russell, and carried unanimously, the minutes of the Executive Committee meeting held on February 16, 2012, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MS. GREENE REPORTING

Ms. Greene reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2012 No. 4 and No. 5; and, extending over the period January 30, to February 26, 2012.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending February 26, 2012.
3. Received an update concerning the roof replacement and heating, ventilation, and air conditioning system replacement for the Commission building.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACT

Chairman Stroik asked Ms. Larsen to review the proposed contract noting that the Committee members had received a table listing this contract prior to the meeting. Ms. Larsen then briefly reviewed the contract with the Committee.

In response to an inquiry by Mr. Dwyer, Ms. Larsen stated that the payment to the Commission for this contract will be made by the City of Muskego.

There being no further questions or comments, on a motion by Ms. Russell, seconded by Ms. Greene, and carried unanimously, the report relative to the contract was accepted and placed on file (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2011-14 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Yunker presented Resolution 2012-02, amending the 2011-2014 Regional Transportation Improvement Program (TIP).

Mr. Yunker stated that this amendment contains 12 projects and has been reviewed and unanimously approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Milwaukee, Racine, and Kenosha Urbanized Areas, and that it has been determined that the projects included in the amendment are in conformance with the regional transportation plan.

In response to an inquiry by Ms. Russell, Mr. Yunker stated that the Keys-to-Work program, sponsored by the W-O-W Workforce Development Board (Waukesha, Ozaukee, and Washington Counties), is administered by the Wisconsin Department of Transportation. He stated that the program is funded with Federal Transit Administration, Job Access Reverse Commute funds, State funds associated with the Wisconsin Employment Transportation Assistance funds, and local funds.

There being no further inquiries or comments, on a motion by Mr. Schmidt to approve Resolution No. 2012-02, seconded by Ms. Greene, and carried unanimously by a vote of 7 ayes and 0 nays, Resolution 2012-02 was approved (copy of Resolution 2012-02 attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

Mr. Yunker noted that staff will begin within the next few weeks, the completion of the survey of vehicle travel that crosses the region boundaries, and the initiation of the survey of commercial truck traffic.

CONSIDERATION OF “PUBLIC PARTICIPATION PLAN FOR TRANSPORTATION PLANNING CONDUCTED BY THE SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION”

Chairman Stroik noted that copies of materials relative to the “Public Participation Plan for Regional Planning for Southeastern Wisconsin” had been provided to all Committee members for review prior to the meeting. He asked Mr. Yunker to briefly review these documents with the Committee.

Mr. Yunker identified and reviewed the four documents to be considered by the Committee (copies attached to Official Minutes). The four documents included: (1) a very brief pamphlet describing the Commission’s plan for obtaining public participation in its regional planning; (2) a longer, more detailed brochure-like document in a user-friendly format, presenting the Commission’s plan for public participation; (3) a detailed appendix for the Commission’s plan for public participation in regional transportation planning; and, (4) a document describing the process the Commission follows in consulting with local, State, and Federal governments and others in its regional transportation planning. Mr. Yunker stated that these materials were reviewed and approved, with one recommended change to increase advance public meeting notices to at least 10 days, by the Planning and Research Committee.

Chairman Stroik suggested that the brochures be printed on recycled paper and that the recycle symbol is also printed on the brochure. Mr. Yunker stated that staff will look into printing the brochures on recycled paper and then noted that all materials will be posted on the Commission’s website.

There being no further questions or comments, it was moved by Mr. Schmidt, seconded by Mr. Weishan, and carried unanimously, to approve the “Public Participation Plan for Regional Planning for Southeastern Wisconsin.”

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence and noted that the State of Wisconsin Transportation Finance and Policy Commission was meeting later that day in the City of Milwaukee. There will be a number of elected officials and other public officials invited to speak at this meeting. He stated that the Milwaukee County Board Chairman requested that the Wisconsin Commission on Transportation Finance and Policy invite Mr. Yunker to speak, with a specific focus on the public transit funding problems in Milwaukee County and Southeastern Wisconsin.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:18 p.m., on a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
ExeComMar12Min (202665)

Attachment