

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, January 19, 2012

2:25 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
William R. Drew, Vice-Chairman
Thomas H. Buestrin
James T. Dwyer
Nancy Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

Gilbert B. Bakke
Adelene Greene
John F. Weishan, Jr.

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:25 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Bakke, Ms. Greene, and Mr. Weishan had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF NOVEMBER 17, 2011

Chairman Stroik asked if there were any changes or additions to the November 17, 2011, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on November 17, 2011, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING

Mr. Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2011 No. 24, 25, and No. 26; and, Year 2012 No. 1 extending over the period November 7, 2011, to January 1, 2012.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending January 1, 2012.
3. Considered and discussed Commission building repair and rehabilitation needs.

There being no questions or comments, on a motion by Mr. Drew, seconded by Mr. Wirth, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the 12 proposed contracts noting that the Committee members had received a table listing these contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Dwyer relative to the Waukesha County Surveyor contract, Mr. Yunker stated that at the time the surveyor contracts were written, the Commission considered the most equitable way of charging each county for the County Surveyor work. The County Surveyor costs for each county were based one-half upon the proportionate number of U.S. Public Land Survey corners within each county, and one-half upon the proportionate area of urban development within each county.

He then suggested that a Secretary's note be provided in the minutes to report the functions of the County Surveyor, and the work completed in the four Counties for which the Commission is County Surveyor.

[Secretary's Note: A memorandum containing detailed information relative to County Surveyor services rendered to Counties in Southeastern Wisconsin is attached as Appendix A.]

Mr. Yunker added that the Commission provides to each County for which the Commission is the County Surveyor a report annually on the work performed by the County Surveyor. He stated the report is typically provided to the County land information staff, and in the future, a copy will also be provided to the Commissioner who is the County Executive/Board of Supervisors appointee from each of the four Counties for which the Commission is County Surveyor.

Chairman Stroik noted that Mr. Yunker had recently completed three years of his five year contract as Executive Director of the Commission staff. Chairman Stroik added that based on discussions he has had with Mr. Yunker, he would propose that the Commission consider extension of Mr. Yunker's contract for an additional three years, bringing the term of the contract back to its original five years. He suggested that the contract extension specify that Mr. Yunker's salary in calendar year 2012 be as established in his original contract, and that annual salary increases in the additional three years—2 percent per year—would be as provided in the original contract. A motion was made by Mr. Dwyer and was seconded by Mr. Wirth, to extend the contract of the Executive Director for three years, and to provide for a salary in 2012 as specified in the original contract, and annual increases of 2 percent for each of the additional three years. Mr. Russell indicated agreement, but suggested that it would be appropriate that this item be placed on the Executive Committee agenda in February for consideration and action. Mr. Dwyer withdrew his motion and Mr. Wirth withdrew his second, and Chairman Stroik indicated this would be considered at the Commission Executive Committee's February meeting.

There being no further questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2011-2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Yunker presented Resolution 2012-01, amending the 2011-2014 Regional Transportation Improvement Program (TIP).

Mr. Yunker reviewed with the Committee the proposed 13 TIP amendments. He noted that the amendments had been reviewed and unanimously approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Milwaukee, Racine, and Kenosha Urbanized Areas.

There being no inquiries or comments, on a motion by Ms. Dwyer to approve Resolution No. 2012-01 seconded by Mr. Schmidt, and carried unanimously by a vote of 7 ayes and 0 nays, Resolution 2012-01 was approved (copy of Resolution 2012-01 attached to Official Minutes).

DISCUSSION AND CONSIDERATION OF ACTION COMMISSION SHOULD TAKE REGARDING THE 2011 WISCONSIN ACT 35 CARRYING CONCEALED WEAPON LAW

Chairman Stroik then asked Committee members to discuss whether the Commission had taken any action regarding the carrying of concealed weapons in the Commission offices. Mr. Yunker noted that at the last Committee meeting the Commission staff was asked to contact the seven counties in the Region regarding their concealed carry policy and to survey the Commission staff. Ms. Larsen had contacted each County, and stated that Milwaukee, Waukesha, Kenosha, and Walworth Counties are not allowing concealed weapons in County buildings; Washington County is permitting concealed weapons in County buildings; and, there was no determination at that date for both Ozaukee and Racine Counties. Mr. Yunker then stated that Walworth County had surveyed 72 counties and received 29 responses. He noted that of these responses, 22 indicated they will not be allowing concealed weapons in County buildings, four counties will be allowing concealed weapons in their buildings, and three counties were undecided at that time. Mr. Yunker also stated that in discussing this issue with Commission Division Heads and staff, it would appear that a slight majority would prefer the prohibition of concealed weapons, but the staff feelings on this matter are not strong.

After brief discussion, Mr. Wirth made a motion to not take any action regarding whether or not to allow concealed weapons on Commission office property. Mr. Buestrin seconded the motion and the motion was carried by a vote of 4 ayes, and 3 nays with Ms. Russell, Mr. Drew, and Mr. Dwyer opposing the motion.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence. He noted that staff was notified in December that the U.S. Equal Employment Opportunity Commission (EEOC) complaint brought by the American Civil Liberties Union of Wisconsin Foundation (ACLU) on behalf of the Milwaukee Branch of the National Association for the Advancement of Colored People (NAACP), relative to hiring and employment practices at the Commission, has been dismissed.

Mr. Yunker then reported the staff had received in January the final report from the U.S. Department of Transportation, Federal Transportation Administration (FTA) Title VI Review of the Commission conducted last March, and the report concluded there were no deficiencies in the work of the Commission. Also, he noted that the Commission's Title VI program was approved by the FTA in December and will require updating again in October, 2014.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:21 p.m., on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
ExeComJan12Min (00200511-2).DOC

Attachment