

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, June 30, 2011

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of May 19, 2011 (copy enclosed)
3. Presentation of 2010 Audit Report (copy enclosed)
4. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2011 reporting period No. 11, May 9 to May 22
 - b. 2011 reporting period No. 12, May 23 to June 5
 - c. 2011 reporting period No. 13, June 6 to June 19
5. Review of Statement of Revenues and Expenditures for the period ending June 19, 2011 (copy to be emailed)
6. Consideration of business insurance renewal (copy to be provided)
7. Report on salary adjustments
8. Correspondence/Announcements
9. Adjournment

Adelene Greene
Chair

KRY/AG/dad
#157693 v1 - AdminJun11Agd

Enclosures