

MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
ANNUAL MEETING

Wednesday, June 15, 2011

3:03 p.m.

Washington County Courthouse Government Center
432 East Washington Street, Room 2024 (Main Floor)
West Bend, Wisconsin 53095

Present:

Excused:

Commissioners:

David L. Stroik, Chairman
Gilbert B. Bakke
Thomas H. Buestrin
William R. Drew
James T. Dwyer
Adelene Greene
William E. Johnson
Robert W. Pitts
Nancy Russell
Daniel S. Schmidt
Daniel Stoffel
Paul G. Vrakas
John F. Weishan, Jr.
Gustav W. Wirth, Jr.

Kimberly L. Breunig
Susan S. Greenfield
John Rogers

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

Guests:

John Bennett	City Engineer, City of Franklin
Basil Ryan	Citizen
Thomas M. Taylor	Mayor, City of Franklin
Herbert J. Tennies	Chairman, Washington County Board
Ken Skowronski	Alderman, District 6, City of Franklin

ROLL CALL

Chairman Stroik called the 233rd meeting of the Commission to order at 3:03 p.m. Roll call was taken and a quorum declared present. Chairman Stroik indicated for the record that Commissioners Breunig, Greenfield, and Rogers had asked to be excused.

WELCOMING REMARKS BY WASHINGTON COUNTY BOARD CHAIRMAN HERBERT J. TENNIES

Chairman Stroik introduced Washington County Board Chairman Herbert J. Tennies to the Commission.

County Board Chairman Tennies welcomed the Commissioners and guests to Washington County. He stated that after the Commission meeting, he would conduct a tour of West Bend's new Samaritan Campus which includes the Samaritan Health Center, a 131-bed rehabilitation facility and nursing home, and The Fields of Washington County which is a 24-unit residential care apartment complex and a 31-unit community-based residential facility (CBRF).

APPROVAL OF MINUTES OF THE MARCH 16, 2011, MEETING

On a motion by Mr. Wirth, seconded by Ms. Greene, and carried unanimously, the minutes of the Quarterly Full Commission Meeting of March 16, 2011, were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Ms. Russell to present the Treasurer's Report. She noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, she called attention to the following items:

1. Based upon disbursements through May 8, 2011, it is projected that total disbursements for the year will approximate nearly \$7.9 million. Revenues are projected at about \$8.4 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$3.36 million. The various accounts are identified on the second page of the report.
3. As of May 8, 2011, the Commission had investments and cash on hand of approximately \$4.40 million. About \$3.53 million are invested in the State of Wisconsin Local Government Investment Pool. As of May 8, 2011, that fund was yielding 0.15 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

There being no questions or discussion, on a motion by Ms. Greene, seconded by Mr. Vrakas, and carried unanimously, the Treasurer's Report for the period ending May 8, 2011, was approved (copy of the Treasurer's Report attached to Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Planning and Research Committee Chairman Schmidt stated that the Committee had met twice since the Commission Quarterly Meeting.

He noted that on May 10, 2011, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption SEWRPC Planning Report No. 15 (2nd Edition), *A Jurisdictional Highway System Plan for Walworth County: 2035*. This planning report will be considered for adoption by the Commission later in this meeting.
2. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of Hartford

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and environs. That amendment, scheduled for action later in this meeting, proposes the addition of lands located immediately adjacent to the currently adopted sewer service area. The addition represents an increase in the planned sanitary sewer service area of about 0.3 square miles, or 1.6 percent. The addition includes about four acres of environmentally significant lands, and provisions for their preservation.

3. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of Franklin. That amendment, scheduled for action later in this meeting, represents an increase in the planned sanitary sewer service area of 8.3 square miles or about 31 percent. With this proposed addition, the entirety of the City of Franklin would be included in the sanitary sewer service area. The addition includes 2.4 square miles of environmentally significant lands, and provisions for their preservation.
4. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the Village of Sussex-Town of Lisbon. That amendment, scheduled for action later in this meeting, proposes the addition of lands located immediately adjacent to the currently adopted sanitary sewer service area. The addition represents an increase in the planned sanitary sewer service area of 3.4 square miles or 40 percent, and includes 0.7 square miles of environmentally significant lands, and provisions for their preservation.
5. Reviewed and acted to direct the Commission staff to convene an intergovernmental meeting of representatives from Walworth County, the City of Elkhorn, and the Town of LaFayette to discuss, and attempt to resolve, their differences relative to a proposed amendment to the regional water quality management plan pertaining to the sanitary sewer service area request for the City of Elkhorn. The proposed amendment would add lands located immediately adjacent to the currently adopted sanitary sewer service area. The addition represents an increase in the planned sanitary sewer service area of 0.26 square miles, or about 2.6 percent. About 5 percent of the proposed addition would be developed for two replacement municipal wells and a water treatment facility with the remainder for residential land uses. The intergovernmental meeting was held on June 8, 2011, and the Planning and Research Committee met on June 15, 2011, before the Commission meeting to consider the results of the intergovernmental meeting, and potential action on the proposed amendment.

Mr. Schmidt then noted that the second time the Committee had met was on June 15, 2011, just prior to the Annual Commission Meeting. The Committee took the following action:

1. Reviewed and considered the outcome of an intergovernmental meeting held on June 8, 2011, and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of Elkhorn.

There being no questions or discussion, on a motion by Mr. Vrakas, seconded by Mr. Johnson, and carried unanimously, the Planning and Research Committee report was approved.

Administrative Committee

Noting that the Administrative Committee met three times since the last Commission Quarterly meeting on March 16, 2011, Committee Chair Greene reported the following items:

On March 24, 2011, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2011 Nos. 4, 5, and 6, extending over the period January 31, 2011, to March 13, 2011.

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2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending March 13, 2011.
3. Discussed the State budget repair bill and the proposed 2011-2013 State budget.

On April 21, 2011, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2011 Nos. 7 and 8, extending over the period March 14, 2011, to April 10, 2011.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending April 10, 2011.

On May 19, 2011, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2011 Nos. 9 and 10, extending over the period April 11, 2011, to May 8, 2011.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending May 8, 2011.
3. Reviewed and approved a series of budget assumptions for calendar year 2012 proposed by Commission staff. A budget based upon those assumptions will be considered later in the meeting today.
4. Reviewed and approved designating Associated Bank as the Commission's principal bank.
5. Reviewed and approved obtaining replacement document management software, pending a review and confirmation of staff analysis and recommendations by a technology consultant.

There being no questions or discussion, on a motion by Mr. Dwyer, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

Executive Committee

Chairman Stroik noted that the Executive Committee had met three times since the Commission Quarterly Meeting.

He stated that on March 24, 2011, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved six contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining the schedule for projects to be completed throughout 2011 which include several key planning efforts being undertaken by the Commission.
4. Reviewed and approved an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP). This amendment to the 2011-2014 TIP was necessary to advance a total of 19

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projects, 18 of which were new projects to the TIP for highway corridor studies, bridge replacement and rehabilitation, and highway resurfacing. The one amended project was a bridge bike lane project.

On April 21, 2011, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved two contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining the schedule for projects to be completed throughout 2011 which include several key planning efforts being undertaken by the Commission.
4. Reviewed and approved an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP). This amendment to the 2011-2014 TIP was necessary to advance eight new projects to the TIP, with seven projects being bridge rehabilitation and replacement, and one being a highway corridor study project.

On May 19, 2011, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved one contract for planning work. The details of this contract are set forth in a table attached to this report.
3. Received a report outlining the schedule for projects to be completed throughout 2011 which include several key planning efforts being undertaken by the Commission. This key planning efforts status report is attached to this report.
4. Reviewed and approved an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP). This amendment to the 2011-2014 TIP was necessary to advance a total of nine projects. Six projects are new to the TIP and are highway resurfacing and maintenance projects. The other three projects amend existing projects and include two highway resurfacing projects and one highway reconstruction and widening project.
5. Reviewed and approved a resolution relative to income tax treatment of employee contributions to the Wisconsin Retirement System (WRS), to be effective upon State law requiring such contributions. This resolution allows for the WRS employee contribution to be made on a pre-tax basis resulting in Federal and State taxes not being paid on the contribution amount until the employee withdraws the monies from the retirement account.

There being no questions or discussion, on a motion by Mr. Bakke, seconded by Ms. Greene, and carried unanimously, the Executive Committee report was approved.

CONSIDERATION OF ADOPTION OF BUDGET FOR CALENDAR YEAR 2012

Chairman Stroik noted that copies of the proposed Commission budget for calendar year 2012 had been provided to all Commissioners for review prior to the meeting, and asked the Commission to consider adoption of that budget. Mr. Stroik asked Mr. Yunker to briefly present the proposed budget.

Mr. Yunker led the Commissioners through the proposed budget document noting that the assumptions underlying the budget had been presented to, and approved by, the Commission Administrative Committee at its May monthly meeting. He then called attention to the following major items:

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1. As shown on Tables 1 and 2, the proposed year 2012 operating budget calls for a total revenue and expenditure level of about \$7.77 million. This represents an increase of about \$130,097 or 1.70 percent, from the 2011 adopted budget level of about \$7.64 million. The increase in budget is due to an anticipated increase in service agreement revenue for special studies to be conducted for local and State government. The local tax levy is proposed to remain the same as in 2011, and a slight decrease in Federal and State revenues is expected.
2. Table 3 assumes a 10 percent increase in health insurance costs; and a 3 percent increase for staff salary adjustments. The full-time staffing level in 2012 would remain at the 2011 staffing level.

Mr. Yunker then called attention to the 44 percent decrease in the retirement expense. He stated that this decrease is due to the mandate in the State budget repair bill where Wisconsin Retirement System (WRS) covered employees will be required to contribute 5.8 percent of their salary to their account at the WRS. He stated that the Budget repair bill also called for State employees to now pay 12.6 percent of their health insurance premium; however, the Commission staff currently pays 20 percent of their health insurance premium and has been doing so for a number of years. Mr. Yunker also noted that the large increase budgeted in the postage expense line item is related to mailing costs for the Origin and Destination Travel Study.

3. In Tables 4 and 15, Federal continuing planning revenues are expected to remain the same as 2011, and State continuing planning revenues will decrease by about 4 percent compared to 2011. Service Agreement revenues are expected to increase in park and land use planning and water quality management planning with a 10 percent overall increase.
4. For the sixth straight year, a flat or declining regional tax levy budget is proposed for 2012 (Table 14). The tax levy budget proposed for 2012 is \$2,370,245, and is the same as in 2011. The allocation by County for 2012 is based on the distribution of the 2010 equalized valuation of the Region by County. As a result of the relative changes in equalized valuation from 2009 to 2010 between the seven Southeastern Wisconsin Counties, three counties would experience a decrease in tax levy payments to the Commission in 2012: Kenosha, Milwaukee, and Racine. Ozaukee, Walworth, Washington and Waukesha County tax levy payments to the Commission will increase slightly with Walworth County increasing by 0.36 percent and Washington County by 1.25 percent.
5. Tables 5 through 13 of the budget document present information relative to the anticipated program budgets in each of the Commission's planning program areas. More detail with respect to budget allocation will follow later in the year when the Commission's 2012 Overall Work Program document is prepared.

During and after the presentation of the 2012 Budget, the following questions and comments were made and addressed.

1. In response to an inquiry by Ms. Russell relating to a 22 percent decrease in part time and overtime pay, Ms. Larsen stated that the 2011 Budget anticipated that several part time summer employees would be hired to work on the Land Use update in 2011. This part time staffing is not needed in 2012. Ms. Russell then inquired about the budgeted reduction in unemployment compensation expenditures. Ms. Larsen stated that at this time, the staff is anticipating reduced unemployment claims will be incurred in 2012.
2. Mr. Stoffel noted the amount of the surplus shown so far in 2011 in the Treasurers Report. Mr. Yunker explained that the surplus amount shown on the Treasurers Report represents the surplus anticipated as of that date, and is a comparison of anticipated revenues to a straight line projection of expenses incurred to that date. He noted that the projection of expenses

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does not include one-time expenditures which are included in the 2011 budget, but have not been made to date. He stated that inclusion of these budgeted expenditures—such as insurance and replacement equipment—would reduce the projected surplus to about \$100,000, or about 1.5 percent of the total budget. Mr. Stoffel then inquired about where a surplus of money would go at the end of the year. Mr. Yunker stated that based upon the auditor's recommendation, any surplus, which is typically modest, has been allocated to liability or reserve accounts. Mr. Dwyer recommended that staff direct the Commission's auditor to review the Commission's liability and reserve accounts and report to the Commission on the appropriate amount of funds to be held in those accounts.

3. Mr. Pitts pointed out that prior to Mr. Yunker becoming Executive Director of the Commission there had been both an Executive Director and a Deputy Director, and before that, an Executive Director and two Assistant Directors. He observed that when Mr. Yunker was promoted to Executive Director, the decision was made to not fill the Deputy Director position due to the continuing flat or declining Commission budget. He noted that there will be a need within a year or two to include in the budget an Assistant or Deputy Director.

There being no further questions or comments, on a motion by Mr. Vrakas, seconded by Mr. Wirth, and carried unanimously, the Commission's proposed 2012 operating budget was approved, and the Chairman was authorized to transmit the appropriate tax levy requests to the seven constituent Counties (copy of 2012 operating budget attached to Official Minutes).

CONSIDERATION OF ADOPTION OF THE FOLLOWING PROPOSED SEWER SERVICE AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

City of Hartford Sewer Service Area (Resolution No. 2011-08)

Chairman Stroik asked the Commission to consider Resolution No. 2011-08, noting that the Resolution would revise the City of Hartford sewer service area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2011-08, together with a copy of a SEWRPC staff memorandum dated June 2011. Mr. Schmidt indicated that by letter dated March 1, 2011, the City of Hartford requested that the Commission amend the Hartford and environs sanitary sewer service area tributary to the City of Hartford sewage treatment facility. That area is currently documented in SEWRPC Community Assistance Planning Report No. 92 (3rd Edition), *Sanitary Sewer Service Area for the City of Hartford and Environs, Washington County, Wisconsin*, dated September 2001, as amended. The basic purpose of this amendment is to include within the planned Hartford sewer service area certain lands located immediately adjacent to, but outside, the currently adopted sewer service area. He noted that the proposed addition of 181 acres to the Hartford sanitary sewer service area represents an increase in the planned sewer service area of about 1.6 percent.

Mr. Schmidt stated that a public hearing on the proposed sewer service area amendment, sponsored jointly by the City of Hartford and the Regional Planning Commission, was held on April 19, 2011, with one concern raised relative to the possibility of landowners being required to finance sanitary sewers. In response to this concern, City officials had indicated that provision of sanitary sewers would occur as development of the industrial park proceeded, and that financing of sewer construction would be part of that development.

He stated that the proposed amendment had been reviewed by the Planning and Research Committee at a meeting held on May 10, 2011, and was recommended for adoption by the Commission.

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There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer and carried by a vote of 14 ayes and 0 nays, Resolution No. 2011-08 was approved unanimously (copy of Resolution No. 2011-08 attached to Official Minutes).

Sewer Service Area Plan for the City of Elkhorn (Resolution No. 2011-07)

Chairman Stroik asked the Commission to consider Resolution No. 2011-07, noting that the Resolution would revise the City of Elkhorn sewer service area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2011-07, together with a copy of a SEWRPC staff memorandum dated June 2011. He stated that during the May 10, 2011, Planning and Research Committee meeting, the Committee decided not to make a recommendation for adoption by the full Commission until differences between the County of Walworth, City of Elkhorn, and Town of LaFayette were addressed. He noted the conflicts between the City's long-range comprehensive plan and the County and Town comprehensive plans, because the City plan provided for growth of the City beyond its current corporate boundaries, whereas the County and Town comprehensive plans provided for no future growth of the City beyond its current corporate boundaries. He added that this is one of the weaknesses of the State comprehensive planning law. He noted that the proposed expansion of the Elkhorn urban area is in conformance with the regional land use plan and the regional water quality management plan. Lastly, he noted with respect to the proposed expansion of the Elkhorn sewer service area: the size of the area and area population are consistent with projected population levels; there is adequate planned sewage treatment plant and conveyance capacity; and, environmentally significant lands are appropriately identified with recommendations included in the sanitary sewer service area plan for their preservation.

Mr. Schmidt then requested that Mr. Yunker present the outcome of an intergovernmental meeting held to discuss issues and concerns and to attempt to resolve differences between Walworth County, the City of Elkhorn, and the Town of LaFayette regarding the proposed City of Elkhorn sewer service area. Mr. Yunker indicated that Commission staff had convened an intergovernmental meeting on June 9, 2011—attended by representatives of Walworth County, the City of Elkhorn, and the Town of LaFayette—in order to provide an opportunity to collectively discuss and resolve the conflicts between Town of LaFayette and Walworth County comprehensive plans and the City of Elkhorn comprehensive plan and proposed sewer service area plan. Mr. Yunker emphasized that approving this request would permit the installation of two badly needed replacement water supply wells and a water treatment facility. He stated that it is expected that a petition to annex the subject area will be submitted by the property owner and acted upon by the City in the near future, and upon annexation, the area would be subject only to the City's plan and land use regulations. He then stated that Walworth County, the City of Elkhorn, and the Town of LaFayette have agreed to continue working together to discuss matters of mutual concern relative to land use objectives along their common borders, potentially leading to a common definition of the future growth of the Elkhorn urban area which can be incorporated in each jurisdiction's comprehensive plan, and the establishment of a boundary agreement.

Mr. Yunker indicated that at a subsequent meeting of the Planning and Research Committee, all in attendance accepted the preliminary draft of the "*Amendment to the Regional Water Quality Management Plan, Walworth County Metropolitan Sewerage District/Elkhorn Sanitary Sewer Service Area,*" with all but one Committee member agreeing with the way in which all issues and concerns had been considered and addressed. He noted that Ms. Russell, the Chair of the Walworth County Board, due to reasons involving her position on that Board, voted "no."

There being no questions or comments, on a motion by Mr. Schmidt, and seconded by Mr. Drew, Resolution No. 2011-07 was approved by a vote of 11 ayes and 1 nay, with Ms. Russell voting "no" (copy of Resolution No. 2011-07 attached to Official Minutes).

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City of Franklin Sewer Service Area (Resolution No. 2011-09)

Chairman Stroik asked the Commission to consider Resolution No. 2011-09, noting that the Resolution would revise the City of Franklin sewer service area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2011-09, together with a copy of the preliminary draft of SEWRPC Community Assistance Planning Report No. 176 (2nd Edition), *Sanitary Sewer Service Area for the City of Franklin*.

Mr. Schmidt indicated that by letter dated April 5, 2011, the City of Franklin requested that the Commission amend the Franklin sanitary sewer service area. That area is currently documented in the first edition of SEWRPC Community Assistance Planning Report No. 176, dated October 1990. The basic purpose of this amendment is to include within the planned Franklin sewer service area the remainder of the City of Franklin, specifically, the south-central and southwestern portions of the City. He stated that the proposed addition to the sewer service area encompasses 8.3 square miles and noted that with the proposed addition, the entirety of the City would be included in the sewer service area.

Mr. Schmidt noted that at the public hearing held on May 3, 2011, sponsored jointly by the City of Franklin and the Regional Planning Commission, there had been some opposition to the proposed amendment expressed that was mainly related to property tax concerns. Mr. Yunker stated that these concerns were resolved through the City Attorney's explanation that the inclusion of land in a sewer service area allows sewers to be extended, but, by itself, has no property tax impact; that property within the Milwaukee Metropolitan Sewerage District (MMSD) boundary is subject to the MMSD capital improvements property tax levy; that MMSD will be taking steps to expand the Sewerage District in the City of Franklin in a separate process involving a separate public hearing; and that under State law, expansion of the Sewerage District is subject to a determination based on fact as to whether or not an area is likely to receive sewer service from the District within ten years.

He stated that the proposed amendment had been reviewed by the Planning and Research Committee at a meeting held on May 10, 2011, and was recommended for adoption by the Commission.

During and after the presentation of the City of Franklin sewer service area, the following questions and comments were made and addressed.

1. Mr. Weishan indicated why he had voted on the Planning and Research Committee not to approve the recommendation to amend the City of Franklin sewer service area. He stated that the City of Franklin is the last community with agricultural land left in Milwaukee County. He had been approached by several people who live in the area of the proposed amendment who are worried about being forced into inclusion in the MMSD area resulting in paying sewer taxes while potentially receiving no sewer service for years.
2. Chairman Stroik noted Mr. Taylor, Mayor of the City of Franklin was in attendance at the meeting. He asked that the Commission permit Mayor Taylor to make a brief statement. Mayor Taylor stated that the City of Franklin Common Council, following an extensive public hearing on May 3, 2011, passed a resolution adopting the sewer service area plan amendment on a five-to-one vote. He noted that the City of Franklin Common Council represents over 35,000 people. He said that the Council carefully considered this amendment, and noted its impact and importance to the growth of the City of Franklin.
3. Chairman Stroik then noted that a City of Franklin citizen who opposed the sewer service area amendment was in attendance, and suggested that the Commission permit him to speak briefly as well. Chairman Stroik requested Mr. Ryan introduce himself and speak to the Commission. Mr. Ryan, a resident living in the proposed sewer service area who opposes the sewer service area amendment, stated that he is a former City of Franklin Alderman. He

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described the concern that residents in the sewer service amendment area will quickly be included in the MMSD boundary, and forced to pay MMSD taxes, even though they will not receive sewer service for a long time.

4. Mr. Drew stated that he intended to vote based on the findings of staff, and the actions of the City of Franklin Common Council. Mr. Vrakas noted his concern over the issues raised by City residents regarding actions which may be taken by MMSD. Mr. Yunker noted that Mr. Rogers, who was absent, requested that his position on this agenda item be expressed to the Commissioners. He indicated that this sewer service area amendment has his support, as it is consistent with regional plans and is supported by the City of Franklin.

There being no further questions or comments, on a motion by Mr. Wirth and seconded by Mr. Drew, Resolution No. 2011-09 was approved by a vote of 12 ayes and 2 nays, with Mr. Vrakas and Mr. Weishan voting "no" (copy of Resolution 2011-09 attached to Official Minutes).

Village of Sussex and Town of Lisbon Sewer Service Area (Resolution No. 2011-10)

Chairman Stroik asked the Commission to consider Resolution No. 2011-10, noting that the Resolution would revise the Village of Sussex and Town of Lisbon sewer service area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2011-10, together with a copy of the preliminary draft of the SEWRPC Community Assistance Planning Report No. 84 (3rd Edition), *Sanitary Sewer Service Area for the Village of Sussex and Town of Lisbon, Waukesha County, Wisconsin*.

Mr. Schmidt indicated that the sewer service area amendment was proposed by both the Village of Sussex and the Town of Lisbon. He indicated that the areas proposed by the Village of Sussex encompass a total of about 1,346 acres, and the Town of Lisbon proposes that a total of about 840 acres be added. Under both the Village and the Town comprehensive plans, the developable land within the proposed additions to the sewer service area would be developed primarily for residential use, along with some commercial and industrial uses.

Mr. Schmidt noted that the proposed amendment is consistent with the Commission's regional land use and water quality management plans. He said that the proposed amendment meets the other key criteria to be considered in evaluating sewer service area plans, noting that the plan is consistent with long-range projected population levels; that there is adequate sewerage system capacity; and that environmentally significant areas have been identified and provisions have been made for their preservation.

Mr. Schmidt stated that subsequent to a public hearing, which was jointly sponsored by the Village of Sussex, the Town of Lisbon, and the Regional Planning Commission, the Sussex Village Board and the Lisbon Town Board both passed resolutions adopting the sanitary sewer service area amendment.

There being no questions or comments, on a motion by Mr. Schmidt, and seconded by Mr. Dwyer, Resolution No. 2011-10 was approved by a vote of 14 ayes and 0 nays (copy of Resolution No. 2011-10 attached to Official Minutes).

CONSIDERATION OF SEWRPC PLANNING REPORT NO. 15 (2ND EDITION), A JURISDICTIONAL HIGHWAY SYSTEM PLAN FOR WALWORTH COUNTY: 2035

Chairman Stroik asked the Commission to consider adoption of SEWRPC Planning Report No. 15 (2nd Edition), *A Jurisdictional Highway System Plan for Walworth County: 2035* and Resolution No. 2011-11,

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noting that these materials were previously provided before this meeting. He then called upon Mr. Yunker to present both the report and the resolution.

Mr. Yunker proceeded to present to the Commission SEWRPC Planning Report No. 15. He noted the plan is a refinement of the arterial street and highway element of the regional transportation plan, and includes analysis and makes recommendations with respect to needed arterial capacity expansion and changes in street and jurisdictional responsibility. He stated that the plan was approved by the Advisory Committee on Jurisdictional Highway System Planning for Walworth County which included representatives from each local government in Walworth County. Ms. Russell noted that the Commission staff had done excellent work conducting the study and coordinating and conducting Committee and public meetings. She stated that the final report plan will guide highway system development in Walworth County, and was adopted unanimously by both the Walworth County Public Works Committee and the Walworth County Board of Supervisors. Mr. Yunker then indicated that once the report is adopted by the full Commission, it will be distributed to every municipality in the County, the Wisconsin Department of Transportation, and the Federal Highway Administration.

There being no questions or further comments, on a motion by Mr. Schmidt, seconded by Ms. Russell and carried by a vote of 14 ayes and 0 nays, Resolution No. 2011-11 was unanimously approved (copy of Resolution No. 2011-11 attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence and no announcements to be brought to the attention of the Commission.

CONFIRMATION OF DATE, TIME, AND PLACE OF SEPTEMBER QUARTERLY MEETING

Chairman Stroik indicated that the next meeting of the Commission is scheduled for 3:00 p.m. on Wednesday, September 14, 2011.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously, the meeting was adjourned at 4:48 p.m.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/dad
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Attachments