

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, October 21, 2010

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of August 26, 2010 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2010 reporting period No. 18, August 16 to August 29
 - b. 2010 reporting period No. 19, August 30 to September 12
 - c. 2010 reporting period No. 20, September 13 to September 26
 - d. 2010 reporting period No. 21, September 27 to October 10
4. Review of Statement of Revenues and Expenditures for the period ending October 10, 2010 (copy to be emailed)
5. Report on 2011 group medical insurance premiums
6. Discussion of banking services
7. Approval of 2010 automobile purchase
8. Correspondence/Announcements
9. Adjournment

Adelene Greene
Chair

KRY/AG/dad
#153817 v1 - AdminOct10Agd

Enclosures