

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, July 22, 2010

2:12 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
Thomas H. Buestrin
James T. Dwyer
Nancy Russell
Daniel S. Schmidt
John F. Weishan, Jr.
Gustav W. Wirth, Jr.

Richard A. Hansen, Vice-Chairman

(via teleconference)

Adelene Greene

Staff:

Kenneth R. Yunker
Elizabeth A. Larsen
Debra A. D'Amico

Executive Director
Business Manager
Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:12 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted for the record that Mr. Hansen had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF MAY 19, 2010

Chairman Stroik asked if there were any changes or additions to the May 19, 2010, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on May 19, 2010, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MS. GREENE REPORTING

Chair Greene reported that the Administrative Committee, at its meeting held on June 24, 2010, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2010 Nos. 11 and 12 extending over the period May 10, 2010, to June 6, 2010.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending June 6, 2010.
3. Reviewed and approved the 2010-2011 business insurance policy renewal after discussing coverage limit and deductible options.
4. Reviewed and authorized the Commission staff to retain the certified public accounting firm of David L. Scrima, S.C. to conduct the audit of the Commission's calendar year 2010 operations.
5. Received and approved a report from an Ad Hoc Committee, consisting of Commissioners Stroik, Schmidt, Buestrin, and the Commission's Executive Director, relative to annual salary adjustments in the amount of about 2.88 percent. Such adjustments were made on the basis of merit and, in some cases, promotion.

Chair Greene reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2010 Nos. 13 and 14 extending over the period June 7, 2010, to July 4, 2010.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending July 4, 2010.
3. Reviewed and discussed Commission service information requests.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Dwyer, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the proposed contracts and agreements, noting that the Committee members had received a table listing 13 contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts reported on the table.

In response to an inquiry by Ms. Russell relative to the difference in contract amounts to counties to acquire digital orthophotography, Mr. Yunker stated that such a difference occurs because of the varying size of each county and the degree of orthophotography resolution requested by each county.

In response to an inquiry by Mr. Wirth, a discussion ensued as to the topographical information available with various aerial photography methods. Mr. Yunker indicated that a response to Mr. Wirth's question will be provided in a Secretary's Note to the minutes.

[Secretary's Note: Orthophotography is one of several potential products of an aerial photography flight. The orthophotography prepared for the Commission's

2010 Regional Project will be generated from overlapping stereo imagery obtained from aerial photography. The original stereo imagery can also be used to prepare topographic mapping, in the form of contour and depression lines, and planimetric mapping, consisting of structures, roads, and all other non-elevation features shown on a typical topographic map. The stereo imagery has sufficient horizontal accuracy to support planimetric mapping to National Map Accuracy Standards adhered to by the Commission. The stereo imagery does not, however, have adequate vertical accuracy to prepare two-foot contour interval topographic mapping to National Map Accuracy Standards.

For those areas where 12-inch pixel resolution orthophotography will be prepared for the 2010 Regional Project—most of Ozaukee County and all of Racine and Walworth Counties—the source stereo imagery will support five-foot contour interval mapping. In areas where 6-inch resolution orthophotography will be prepared—Milwaukee, Washington, and Waukesha Counties and the City of Mequon—the stereo imagery will support approximately three-foot contour interval mapping.

Stereo imagery from orthophotography can be used to prepare two-foot contour interval topographic mapping. However, this requires that the source aerial photography be flown at lower altitudes, resulting in the additional expense of more flights and more overlapping stereo images covering smaller areas.

An alternative is LiDAR (light detection and ranging) elevation data. LiDAR data collection also requires a separate flight designed to capture numerous elevation characteristics, including the ground surface. In our Region, Kenosha and Racine Counties and the City of Mequon have acquired LiDAR data to complement their 2010 orthophotography and to be used in the preparation of two-foot and one-foot contour interval topographic mapping. The preparation of topographic data from LiDAR techniques is generally less costly than through photogrammetric techniques.]

In response to an inquiry by Mr. Wirth, Mr. Yunker said that later in the meeting there will be discussion regarding the formation of a Technical Advisory Committee (TAC) whose charge will be to compare and evaluate new Pictometry technology to the current aerial orthophotography technology the Commission is providing.

There being no further questions or discussion, on a motion by Ms. Russell, seconded by Mr. Schmidt, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled “Work Program Progress Report” noting that both the Washington County Jurisdictional Plan and the preliminary Walworth County Jurisdictional plan have been completed. He noted the Interim Regional Transportation Plan Update was completed in June, and the Milwaukee County Transit Development Plan should be completed in the next month or two. He indicated that the Regional Water Supply Plan should go to the December 2010, full Commission meeting for approval.

In response to an inquiry by Ms. Russell, Mr. Yunker stated that the last Walworth County Jurisdictional Highway Planning Committee meeting has been scheduled for August 11 in the Auditorium of the Walworth County Department of Health and Human Services in Elkhorn.

Mr. Wirth noted that Ozaukee County Board Supervisor Patrick Marchese had inquired as to when the Ozaukee County's Jurisdictional Highway Plan will be initiated and completed, Mr. Yunker asked Mr. Wirth to set up a meeting with Supervisor Marchese to discuss the plan and its schedule.

CONSIDERATION OF AMENDMENT TO THE 2009-2012 TRANSPORTATION IMPROVEMENT PROGRAM FOR SOUTHEASTERN WISCONSIN (Resolution No. 2010-10)

Mr. Yunker presented Resolution 2010-10, amending the 2009-2012 Regional Transportation Improvement Program (TIP). He indicated that there were 19 projects in total, including 10 projects modifying the TIP, and 9 projects added to the TIP. He noted that these TIP amendments have been reviewed and approved by the Commission TIP Advisory Committees. Mr. Yunker noted that the Commission staff reviews each project to ensure that the TIP amendments are consistent with the regional plan.

On a motion by Mr. Wirth to approve Resolution No. 2010-10, seconded by Mr. Dwyer, and carried by a vote of 8 ayes and 0 nays, Resolution 2009-10 was approved as amended (copy of Resolution 2010-10 attached to Official Minutes).

CREATION OF ADVISORY COMMITTEES

Mr. Yunker directed the Committee's attention to the memorandum that was sent to each Committee member relative to the creation of a Technical Advisory Committee (TAC) on 2010 Regional Orthophotography Product Evaluation (copy of Committee Memorandum and Proposed Roster attached to Official Minutes).

Mr. Yunker reviewed the purpose for creating a TAC on 2010 Regional Orthophotography Product Evaluation referring to the July 9, 2010, memorandum. He stated that the request to form a TAC came from the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee. This TAC will determine if the Pictometry International Corporation's "AccuPlus" technology meets national map accuracy standards, and related criteria concerning such factors as spectral quality, seamline matching, and accurate positions for such features as bridge decks and roadways at over-and-under passes.

Mr. Yunker then reviewed the proposed roster with the Committee, noting that the members have expertise in surveying, land information, and aerial photography. Mr. Wirth asked that Cristina Richards, Geographic Information Systems (GIS) Coordinator, Ozaukee County Land Information Office, be added to the proposed Committee.

There being no discussion, on a motion by Mr. Schmidt, seconded by Mr. Wirth, and unanimously carried, the Commission created a 12-member Technical Advisory Committee on 2010 Regional Orthophotography Product Evaluation.

Chairman Stroik then asked Mr. Yunker to review with the Committee the proposed creation of both the Advisory Committee and Technical Subcommittee on the Lake Parkway Extension Study. Mr. Yunker directed the Committee to the memorandum that was sent to each Committee member. He indicated that the Milwaukee County Board of Supervisors had unanimously requested the Commission conduct a study of potentially extending the Lake Parkway in Milwaukee County from its current terminus at Edgerton Avenue to Ryan Road (STH 100). The Advisory Committee would be composed of elected officials from each municipality along the Lake Parkway and its potential extension, the County, and the State, and also

include the Wisconsin Department of Transportation. The Technical Subcommittee would include the staffs of the elected officials on the Advisory Committee, and provide technical guidance to Commission staff on development, design, and evaluation of Lake Parkway arterial alternatives. Policy direction and recommendations would come from the Advisory Committee.

Mr. Yunker then reviewed the proposed rosters of both the Advisory Committee and the Technical Subcommittee with the Executive Committee.

In response to an inquiry from Mr. Weishan, Mr. Yunker responded that while many of the communities represented on the Advisory Committee have strongly indicated support for the study and possibly as well the extension, the Commission staff will carefully examine the alternatives for the extension, including identifying all costs and impacts.

In response to an inquiry from Mr. Dwyer, Mr. Yunker indicated that Advisory Committee members would be allowed to designate representatives to attend and participate in Advisory Committee meetings on their behalf.

At the conclusion of this discussion, on a motion by Ms. Greene, seconded by Mr. Dwyer, and unanimously carried, the Commission created a 15-member Advisory Committee and a 7-member Technical Subcommittee on the Lake Parkway Extension Study as recommended by the Commission staff.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker stated that there was no correspondence or announcements.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:42 p.m., on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

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Attachments