

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, September 27, 2007

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman  
James T. Dwyer  
Adelene Greene  
Michael J. Miklasevich  
Allen L. Morrison (Alternate)  
Daniel S. Schmidt  
David L. Stroik  
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman  
Richard A. Hansen

Absent:

Staff:

Philip C. Evenson  
Loretta Watson

Executive Director  
Executive Secretary

**ROLL CALL**

Chairman Buestrin called the meeting to order at 2:15 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Drew and Hansen had asked to be excused. Mr. Buestrin noted that he had asked Mr. Morrison to attend the meeting as an alternate member of the Committee.

**APPROVAL OF MINUTES OF AUGUST 23, 2007, MEETING**

On a motion by Mr. Schmidt, seconded by Mr. Stroik, and carried unanimously, the minutes of the Executive Committee meeting held on August 23, 2007, were approved as published.

**ADMINISTRATIVE COMMITTEE REPORT, MR. STROIK REPORTING**

(Meeting of September 27, 2007)

Mr. Stroik reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for three financial reporting periods: Year 2007 Nos. 17, 18, and 19, extending over the period August 6 to September 16, 2007.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending September 16, 2007. With about 75 percent of the year completed, the projection indicates a year end surplus of about \$195,000.
3. Continued to review the Commission Personnel Regulations, focusing on those sections of the Regulations dealing with family leave, other leaves of absence, pay schedules, and outside employment practices. The Committee approved a series of relatively minor changes to these sections in order to conform both with current practices and State and Federal regulations; to clarify that in those rare situations where 27 Friday paydays occur in a calendar year, employee annual salaries will be paid out in 27 equal biweekly checks instead of the usual 26 biweekly checks; and to clarify that employees on medical, family, or disability leaves shall not engage in outside employment or consulting work.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Miklasevich, and carried unanimously, the Administrative Committee report was approved.

#### **REPORT ON CONTRACTS**

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing one contract prior to the meeting. Mr. Evenson then briefly reviewed the one contract reported on the table, noting that Kenosha County has asked the Commission to develop and potentially help implement a broadband wireless plan focusing on a sectoral/cellular wireless network for public safety communications with peer-to-peer network backup capabilities. That network design would be coordinated with a potential private network aimed at delivering broadband services to the more rural, under-served areas of the County.

After a brief comment by Mr. Wirth that Kenosha County is pursuing the right objectives relative to improved public safety communication capabilities, on a motion by Mr. Stroik, seconded by Ms. Greene, and carried unanimously, the report relative to the contract was accepted and placed on file (copy of report attached to Official Minutes).

#### **CONSIDERATION OF AMENDMENTS TO 2007-2010 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Evenson noted that the Committee members had been provided in advance of the meeting copies of Resolution No. 2007-17 which, if approved, would amend the 2007-2010 Regional Transportation Improvement Program. He asked that the Committee consider Resolution 2007-17, attached to which are exhibits attendant to a total of 18 transportation projects. All 18 of the projects, Mr. Evenson noted, are newly proposed and address roadway intersection reconstruction, roadway rehabilitation, safe routes to school activities, and other miscellaneous safety-oriented transportation projects. These projects have been submitted to and, via a postcard ballot, been approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Milwaukee, Racine, and Kenosha Urbanized Areas.

Following a brief discussion relative to a forthcoming Regional Transportation Improvement Program amendment attendant to a proposed major project that would reconstruct the existing CTH P interchange with IH 94 in Waukesha County to serve development on the Pabst Farms, it was moved by Mr. Wirth,

seconded by Mr. Morrison, and carried unanimously, to adopt Resolution 2007-17 (copy attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Evenson recalled that as part of the 2007 orthophotography program being managed by the Commission for the U.S. Geological Survey and Milwaukee, Ozaukee, and Waukesha Counties, the Commission staff had secured a commitment at no cost from a firm called Multi-Vision, Inc., to provide a product sample of their oblique aerial photography for an approximately 20 square mile area centered on the four-county corner at the intersection of County Line Road and Wausaukee Road. Mr. Evenson then asked that John McDougall and Michael Gosetti of the Commission's Geographic Information Systems staff demonstrate the oblique aerial photography product and the software made available to support that product by Multi-Vision, Inc.

Following that demonstration, Mr. Evenson noted that at the Milwaukee County Automated Land Information System (MCAMLIS) Committee meeting held earlier this week, the City of Milwaukee reported that it had been very pleased with a similar, but technically less rigorous, product that the City acquired from a firm called Pictometry, Inc. In particular, he said, the City Assessor staff found that the use of this product was very cost-effective, helping to avoid field inspections to address assessing questions. Mr. Evenson also indicated that Ozaukee County acted this year to acquire the Multi-Vision product, obtaining a higher resolution 3-inch pixel product for the more urban portions of the County, and a lower resolution 9-inch pixel product for the more rural portions of the County. Ozaukee County acquired these products for about \$30,000.

A brief discussion then ensued. In response to an inquiry by Mr. Wirth, Mr. Evenson indicated that the Multi-Vision software does not allow for entering the digital database of orthophotography by keying in a street address. In response to an inquiry by Mr. Buestrin, Mr. Evenson indicated that Multi-Vision, Inc., has given the software to the Commission to use and that should any county or local government in the Region desire to obtain Multi-Vision products via a contract administered by the Commission, the Multi-Vision software license held by the Commission would cover that end-user as well.

Mr. Evenson reported that work continues on the major efforts throughout the Region to meet the State's new comprehensive planning requirements. He recalled that the Commission is under contract to Ozaukee, Washington, Kenosha, Racine, and Walworth Counties, with Waukesha County undertaking its own intergovernmental planning effort and the Commission providing support. The efforts in Ozaukee and Washington Counties are relatively far along, with work being focused to try to secure county comprehensive plan adoption in April 2008. Local plan adoptions involving 14 units of government in Ozaukee County and 10 units of government in Washington County are expected to follow shortly thereafter since under the terms of the State grant agreements in those two counties, all work is to be completed by May 17 and June 10, 2008, respectively. The comparable planning efforts in Walworth, Kenosha, and Racine Counties are running about one year behind, owing to the delay of State grant awards in Kenosha and Racine Counties and the lack of any State award in Walworth County. The Walworth County effort is expected to wrap up in March 2009, the Kenosha County effort in June 2009, and the Racine County effort in July 2009. The Waukesha County effort has a June 2008 deadline.

Mr. Evenson noted that at the end of 2008 he intends to transfer the remaining responsibilities in the Commission's Economic Development Division to the Commission's Community Assistance Division. This change comes about owing to personnel changes and the rise of the work efforts by the Milwaukee-7 Regional Economic Council.

A brief discussion then ensued. In response to an inquiry by Mr. Wirth, Mr. Evenson indicated that the Commission would attempt to maintain staff skills attendant to administering government-sponsored loan programs, but that each of the Commission's constituent counties now has an economic development office or function and that it may be best that such skills reside in those county organizations.

#### **CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Evenson reported that the Commission is co-sponsoring the 2007 Community Development Symposium, scheduled for Tuesday, November 6, 2007. Other co-sponsors include the Wisconsin Counties Association, the Wisconsin League of Municipalities, 1,000 Friends of Wisconsin, and the Metropolitan Builders Association of Milwaukee. The Symposium is intended to attract individuals from the planning, development, and environmental communities from throughout the Region. Mr. Evenson indicated that he had agreed to chair the day's activities. The Symposium will be held at Brookfield Suites.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 3:00 p.m., on a motion by Mr. Miklasevich, seconded by Mr. Dwyer, and carried unanimously.

Respectfully submitted,

Philip C. Evenson  
Deputy Secretary

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Attachments