

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, December 22, 2005

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman
William R. Drew, Vice-Chairman
Adelene Greene
Allen L. Morrison
Daniel S. Schmidt
Linda J. Seemeyer
Paul G. Vrakas
Gustav W. Wirth, Jr.

Richard A. Hansen

Absent:

Staff:

Philip C. Evenson
Loretta Watson

Executive Director
Executive Secretary

ROLL CALL

Chairman Buestrin called the meeting to order at 2:40 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioner Hansen had asked to be excused.

APPROVAL OF MINUTES OF NOVEMBER 17, 2005, MEETING

On a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the minutes of the Executive Committee meeting held on November 17, 2005, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. VRAKAS REPORTING

(Meeting of December 22, 2005)

Mr. Vrakas reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for three financial reporting periods: Year 2005 Nos. 23, 24, and 25, extending over the period October 31, 2005, to December 11, 2005.

2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending December 11, 2005. With about 95 percent of the year completed, the projections indicated a year end surplus of about \$60,000, exclusive of any miscellaneous revenues and interest income and not including \$200,000 set aside for placement next year in the Rockwood Drive Bond Redemption reserve account.
3. Discussed with the Commission's legal counsel, Mr. James R. Sommers potential areas of exposure to liability on the part of the Commission and its staff attendant to employment practices and professional work activities. Mr. Sommers is to work with the Commission's Executive Director and its insurance agent to address liability insurance issues and report back to the Committee with a recommendation for potential additional coverage.
4. Received a report that the Milwaukee Police Chief has communicated to the Commission that the extraordinary length of time that it took for the Milwaukee Police Department to respond to a report of a theft from a Commission survey crew vehicle may be attributed entirely to higher priority activities.
5. Received a report that the Rockwood Drive Building was broken into just prior to November 28, 2005, through entering a window in the tenant space of the building. The tenant reported that computers had been taken. The incident is being investigated by the Pewaukee Police Department. The window replacement has been completed at a cost of about \$450.
6. Approved a request by Mr. Thomas D. Patterson, a retiring Commission employee, that deferred compensation monies accumulated on his behalf in a Commission account be released to him.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Seemeyer, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements. Mr. Evenson then briefly reviewed the single contract reported on the table, noting that the Wisconsin Department of Natural Resources was contracting with the Commission to update the State's township-based photographic maps of wetlands. The contract recognizes the staff expertise in wetland identification and delineation that exists at the Commission. The Department will pay the Commission a total of \$160,000 over the next two years to have the work completed. While some work will be done by existing Commission staff, it will be necessary to add temporary staff to accomplish the work in a timely way.

After a brief discussion, on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the report relative to the contract was accepted and placed on file (copy of report attached to Official Minutes).

GEO 29 REVIEW

Chairman Buestrin asked Mr. Evenson to report on the Federal grants and loans and direct Federal development projects submitted to the Commission for intergovernmental review pursuant to the requirements set forth in Gubernatorial Executive Order No. 29.

Mr. Evenson noted that summaries of the five project applications were provided to the Committee members with the agenda for the meeting. There were no conflicts, he said, between any of the projects and the adopted regional plans.

Following a brief discussion, on a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the following five applications were recommended to the grantor agencies for approval as being in conformance, or not in conflict, with adopted regional plans: two community action programs (CAP-2147 and CAP-2148); and three conservation programs (CONSER-968 through CONSER-970) (copy of table attached to Official Minutes).

CONSIDERATION OF APPOINTMENT TO ADVISORY COMMITTEE ON REGIONAL TELECOMMUNICATIONS PLANNING

Mr. Evenson reported that there was a vacancy on the Commission's Advisory Committee on Regional Telecommunications Planning occasioned by the resignation of Mr. Paul Schumacher who represented economic development interests in Racine County. Mr. Evenson noted that he was recommending that the vacancy be filled by Mr. Rob Richardson, the Racine County Director of Information Systems. He noted that Mr. Richardson is leading Racine County activities relative to securing better wireless communication facilities and services.

After a brief discussion, on a motion by Mr. Wirth, seconded by Mr. Morrison, and carried unanimously, Mr. Rob Richardson was appointed to the Advisory Committee on Regional Telecommunications Planning.

CONSIDERATION OF 2006 CONTRACT FOR EXECUTIVE DIRECTOR EMERITUS

Mr. Evenson requested that the Committee consider an extension of the contract it has with the Commission's Executive Director Emeritus, Dr. Kurt W. Bauer, for work to be undertaken in 2006. In addition to serving as the Milwaukee County Surveyor, Mr. Evenson noted, it is intended that Dr. Bauer serve also as the Waukesha County Surveyor. Moreover, he noted, as Chairman of the Commission's Advisory Committee on Telecommunications Planning and the Commission's Advisory Committee on Water Supply Planning, Dr. Bauer will carry a heavier workload than normal next year. Accordingly, he proposed that Dr. Bauer's compensation be set at \$6,500 per month on an independent contractor basis.

After a brief discussion, on a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously, the Chairman was authorized to execute an extension of the contract agreement with the Executive Director Emeritus consistent with the recommendations of the Executive Director.

WORK PROGRESS REPORTS

Mr. Evenson indicated that he had no work progress reports to give at this time.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Evenson indicated that there was no correspondence to report nor announcements to make at this time.

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(Executive Committee)
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ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:50 p.m., on a motion by Ms. Greene, seconded by Mr. Vrakas, and carried unanimously.

Respectfully submitted,

Philip C. Evenson
Deputy Secretary

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Attachments